

Minutes of the 1835 Town Hall Committee

January 30, 2012

The meeting was called to order by chairman Vern Gaw at 6:04 p.m. Members present were Beth Stuerman, Ron Pichierri, Vern Gaw, Paul Cormier and Cindy Secord.

There was no recorder's report due to the absence of Joanne Drown. Jan. 18 report is not ready.

Window quotes are in process. Allison Hardy, Window Woman of NE, has no-quoted the job. She suggested an alternate vendor from Greenfield. Vern will be meeting with Ryan Pirro, formerly from Leominster, of Restoration Windows. Vern will be away Feb. 2 to 23, so cannot meet with others yet.

Maintenance protocol proposed was discussed and some edits added to Cindy's latest version. She will re-type it for distribution Feb. 29.

Vern Gaw got keys made for the hall heater and reports the electrical problem was simply that the thermostat in the 2nd floor hall was turned way down. Both heaters run from the same thermostat.

Brief discussion was held on creation of subgroups to work on Room Rates, Events and Public relations, Physical Maintenance & Restoration and Finance (Grants/fundraising)

At 7 PM the meeting was turned over to architects Menders, Torrey, and Spencer.

- Reference was made to parking plan from 1962 Master Plan, which was never done.
- Scheme G was presented in response to the desire to reduce costs. Elevator-Stair addition is structurally independent of the building. If not using the addition approach the elevator shaft would have to project through the roof.
- New wood or steel trusses are needed under the existing ones, at a cost of \$103,107. Snow load is 100#/ft².
- Beth will focus on a grant for the roofing, and MTS is willing to provide technical assistance. We will need letters of support and the assurance we have the funds (warrant article) and preservation restriction.
- MTS is to concentrate on separating out Accessibility, Restoration, and options, and break out costs for these "chunks" for our next meeting.

The meeting was adjourned at 9:45.

Respectfully Submitted, Vern Caw, Chair

Respectfully submitted,

Cindy Secord, acting recorder