

ZONING BOARD OF APPEALS MINUTES

DATE: January 9, 2018

TIME: 6:00 pm

LOCATION: Butterick Municipal Building, Room 205

6:00 pm – Sterling Zoning Board of Appeals was ***called to order*** by Chairman Patrick Fox. Roll call taken. ***Sitting as a Board:*** Chairman Patrick Fox, Joseph Curtin, Jerry Siver, and Diana Baldarelli.

6:03 pm- Chairman Patrick Fox opens discussion with stating that Chairman Bill Bird has resigned. The Board will be sending out a letter of appreciation for Chairman Bird's service to the town.

6:04 pm- Discussion: Earth Removal Board: The Board begins the discussion stating that a few members had attended the joint meeting with Planning Board a few weeks ago. The consensus of the meeting was to disband Earth Removal Board and that a "working group" be formed to discuss amendment and changes to by-law. They will seek Town Counsel for guidance and proper language. The plan is to have this as an item on the Warrant. Furthermore, the "working group will consist of two members from the Zoning Board, Planning Board and Earth Removal Board. Joe Curtin and Patrick Fox will be the Zoning Board of Appeals members of the "working group". Patrick Fox will be the point of contact and communicate to other members of the "working group".

The first direction the Board would like to discuss with the "working group" would be to differentiate the responsibilities between the Planning Board and the Zoning Board. In addition, the basic purpose of this discussion is to get ideas from the ZBA, as to what role they will play in-order to clean up the by-law. The goal is once the "working group" agrees to a protective bylaw they will present it to the Board of Selectmen and go forward from there. One concern is the pending litigation against the Earth Removal Board, which Town Administrator Ross Perry is supposed to look into. The possible conditions the Zoning Board of Appeals would get involved with is the particular project being done, the number/amount of cubic yards of earth being removed from project, Rural Residential Properties special permit processing for removal of earth. The bigger projects would go to the Planning Board such as anything that needs a Site plan review that is over 500 sq. feet. In addition to possibly putting exemptions into place such as, existing septic repair, additions of homes and pools. These are some possible examples and up for discussion once the "working group" is formed to try to put together a by-law for earth removal on properties.

7:00 pm- Discussion: Food Truck: The Zoning Board of Appeals did some research on other towns to gather information on they handle food trucks. After discussion the ZBA feels the Selectboard should process the licensing of food trucks and Board of Health issue their necessary permits. The Board also feels that the Selectboard should contact Town Counsel to see if rules and regulations are sufficient, or do they need a set of by-laws in place.

7:20 pm- Review of November 21, 2017 Minutes: Jerry Siver made Motion to approve minutes, Joe Curtin seconded, Vote 4-0, All in favor, Motion approved.

7:21pm – Joseph Curtin made Motion to appoint Diana Baldarelli as a permanent member of the Board, Jerry Siver seconded, Vote 4-0, All in Favor, Motion approved

7: 23 pm – Motion to adjourn meeting made by Jerry Siver, Joseph Curtin seconded, Vote 4-0 All in Favor. Meeting Adjourned.