



TOWN OF STERLING
ZONING BOARD OF APPEALS
Butterick Building
1 Park Street * Sterling, Massachusetts 01564

Bus: (978) 422-8111 x2320
FAX (978) 422-0289

Town Clerk:

Tax Collector :
(MGL 40, § 57)

PETITION COVER SHEET

TO THE ZONING BOARD OF APPEALS (ZBA) OF THE TOWN OF STERLING:

The undersigned respectfully petitions your Honorable Board for a (check one):

- ☐ Special Permit
- ☐ Variance
- ☐ Comprehensive Permit
- ☐ Administrative Appeal
 - Hearing from a Denial of a Permit by the Building Inspector
 - Appeal of Order of Zoning Enforcement Officer

1. The undersigned is the owner(s)/lessee(s)/optionee(s) (**circle one**) of the subject property located at: _____

The record title stands in the name of: _____

by a Deed recorded at the Worcester District of Deeds, Book: _____ Page: _____

and the Sterling Board of Assessors: Map No. _____ Lot No. _____

2. Said premises are situated in the Zoning District classified under the Protective Bylaws of the Town of Sterling as: _____

3. If this petition is for a **Special Permit** state the Article(s) of the Protective Bylaws which allows the ZBA to grant the permit: _____

4. The following is currently located on the property: _____

5. The petitioner seeks to do the following on the premises: _____

The applicant shall obtain a Certified List of Abutters (parties in interest within 300 feet of the property line) from the Assessor's office.

The undersigned submits the following to the Town Clerk:

- The original plus 8 copies of this petition
- Request for Findings of Fact (Form 2a, 2b or 2c)
- Scaled Plans. The Plans show the parcel in question, location of abutters, and the location of existing and proposed buildings. The Plan indicates the scale and includes a north arrow. Front and side elevations and floor plans are included for proposed new or remodeled structures.
- Copy of the written decision which is being appealed, if indicated
- Fee of _____

Applicant Signature _____

Name Printed _____

Address _____

Telephone _____

Email _____

Owner Signature _____

(if different than above)

Name Printed _____

Telephone & Email _____

Answer all applicable questions fully. If more space is needed, attach additional sheets. Please note that additional licenses or permits may be required from the Board of Selectmen or other boards and/or officials.

Attachments:

- _____ Form 2a – Request for Findings of Fact in Connection with a Petition for a Variance
- _____ Form 2b – Request for Findings of Fact in Connection with a Petition for a Special Permit
- _____ Form 2c – Request for Findings of Fact in Connection with a Petition for a Comprehensive Permit
- _____ Form 3 -- List of Abutters and Planning Boards
- _____ Form 4 -- Petition for Amendment or Modification of Special Permit or Variance
- _____ Form 5 -- Petition for an Administrative Appeal or Appeal of Order of Zoning Enforcement Officer
- _____ Scaled Plans
- _____ Copy of the written decision which is being appealed, if indicated
- _____ Filing Fee of _____
- _____ Postage for _____ Abutters (\$6.80 for Certified, or, \$0.50 for Regular Mail - per individual)
- _____ Copies of Petition (8) for Town Officials and Boards
- _____ Additional documentation in support of this petition