

**WACHUSETT FUND COMMITTEE**  
**CARE OF STERLING FIRE DEPARTMENT**  
5 Main Street  
Post Office Box 21  
Sterling, Massachusetts 01564-0021

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Meeting Minutes February 28, 2014

**DRAFT**

- The meeting was called to order at 8:00AM at the Sterling Police Station
- **Attendees** included Chief Gary Chamberland - Sterling Police, Peter MacDonald - Sterling EMS, Inc. / Sterling Fire Department Ambulance and Chief David Hurlbut - Sterling Fire
- Balance sheets were distributed for the period ending June 30, 2013 and year-to-date FY2014. The Wachusett Fund balance as of this date was: \$116,585.09. This balance does not include fiscal year to-date quarterly interest income.
  - Chief Chamberland made the motion to accept the balance sheet as presented, seconded by Peter and it was voted in favor to accept 3-0
- Members reviewed a funding request letter, invoice, and proof of payment from a Sterling E.M.T. for the final reimbursement for the paramedic class he has completed. The reimbursement was for a total of \$1,500 and represents the final 5% of the total 80% request for funding that was approved in April 2012.
  - Peter made the motion, seconded by Chief Chamberland and it was voted in favor to approve for recommendation 3-0
  - Recommendation was sent to the Board of Selectmen to vote upon at their next scheduled meeting
- Members reviewed a funding request to purchase C.P.R. training mannequins (\$1,109) and Advanced Life Support training mannequins, including and advanced airway (\$850) and I.V. arm (\$185) for the purposes of training. The total funding request was for \$2,150.
  - Peter made the motion to fund up to \$2,150 for the requested funding, with said figure being reduced by other potential funding sources such as Sterling EMS Association or the donations account. The motion was seconded by Chief Chamberland and it was voted in favor to approve for recommendation 3-0
  - Recommendation was sent to the Board of Selectmen to vote upon at their next scheduled meeting
- There is no next meeting scheduled at this time.
- Meeting adjourned at 8:30AM

Respectfully submitted by: *David Hurlbut*