

**Meeting of the Library Board of Trustees  
Conant Public Library  
Minutes of January 13, 2020**

**Open Meeting:**

Call to order: 7:00 pm

**Roll Call:**

Present: Carlin, Glavin, Leclerc, Mahar, Petullo, Scannell: also present Library Director, Patricia Campbell

Absent: None

Members of the public present: Sterling-Lancaster Public Television recording the meeting

**Review/Approve December 9, 2019 Meeting Minutes**

Motion to accept: Glavin; Second: Leclerc

**Director's Report:**

**Circulation**

- \* December overall circulation is up 9%
- \* E-material circulation has risen by 21%
- \* Downloadable audio is increasingly popular
- \* Youth Services hosted three winter themed story-times, a cookie swap, a youth cookie decorating event, drop-in card making, a noon year's eve party, family gingerbread house decorating, and a marshmallow art program

**Finance:**

- \* The library has received the first of two state aid deposits

**Facilities Report:**

- \* The library is requesting a price to adjust the elevator door closing mechanism
- \* The future of the elevator continues to be a source of conversation and research

**Services:**

- \* Ian Broderick has installed solid state drives on the public computers which has dramatically increased speeds. He continues to make the patrons' usage of the computers as successful as possible.
- \* Two staff computers and a new computer desk are on order to replace outdated equipment
- \* A portion of the furnishings have arrived
- \* The Tween and YA areas are complete
- \* The Baker Room has new tables and chairs

- \* Patron response is positive: visitors express that the space is “open,” “cheerful,” “modern,” and “comfortable”
- \* There have been positive and supportive comments about the traffic flow change

**Community:**

- \* The library will begin working on dementia friendly programming in the coming year

**Elevator Request for Proposal:**

The Trustees vote to move forward for request for proposal toward elevator upgrades

Motion to accept: Scannell. Second: Petullo

**Draft Budget:**

The Trustees vote to accept the FY2012 budget

Motion to accept: Scannell. Second: Carlin

**Trustee Re-election:**

Karen Leclerc and Marion Mahar are not seeking re-election in May 2020

**Next Posted Meeting Date:** February 10, 2020

Adjournment: 7:54 pm

Motion to accept: Glavin. Second: Leclerc

Sara Petullo, Secretary