

**Meeting of the Library Board of Trustees
Conant Public Library
Minutes of January 13, 2020**

Open Meeting:

Call to order: 7:00 pm

Roll Call:

Present: Carlin, Glavin, Leclerc, Mahar, Petullo, Scannell: also present Library Director, Patricia Campbell

Absent: None

Members of the public present: Sterling-Lancaster Public Television recording the meeting

Review/Approve December 9, 2019 Meeting Minutes

Motion to accept: Glavin; Second: Leclerc

Director's Report:

Circulation

- * December overall circulation is up 9%
- * E-material circulation has risen by 21%
- * Downloadable audio is increasingly popular
- * Youth Services hosted three winter themed story-times, a cookie swap, a youth cookie decorating event, drop-in card making, a noon year's eve party, family gingerbread house decorating, and a marshmallow art program

Finance:

- * The library has received the first of two state aid deposits

Facilities Report:

- * The library is requesting a price to adjust the elevator door closing mechanism
- * The future of the elevator continues to be a source of conversation and research

Services:

- * Ian Broderick has installed solid state drives on the public computers which has dramatically increased speeds. He continues to make the patrons' usage of the computers as successful as possible.
- * Two staff computers and a new computer desk are on order to replace outdated equipment
- * A portion of the furnishings have arrived
- * The Tween and YA areas are complete
- * The Baker Room has new tables and chairs

- * Patron response is positive: visitors express that the space is “open,” “cheerful,” “modern,” and “comfortable”
- * There have been positive and supportive comments about the traffic flow change

Community:

- * The library will begin working on dementia friendly programming in the coming year

Elevator Request for Proposal:

The Trustees vote to move forward for request for proposal toward elevator upgrades

Motion to accept: Scannell. Second: Petullo

Draft Budget:

The Trustees vote to accept the FY2012 budget

Motion to accept: Scannell. Second: Carlin

Trustee Re-election:

Karen Leclerc and Marion Mahar are not seeking re-election in May 2020

Next Posted Meeting Date: February 10, 2020

Adjournment: 7:54 pm

Motion to accept: Glavin. Second: Leclerc

Sara Petullo, Secretary