

Meeting of the Board of Trustees  
Conant Public Library  
Minutes of February 11, 2019

**Open Meeting:**

Call to order: 7:00 pm

**Roll Call:**

Present: Glavin, Mahar, Petullo, Scannell, Thomas

Absent: Carlin

Members of the public present: None

**Review/Approve September 10, 2018 Meeting Minutes:**

Motion to accept: Thomas. Second: Scannell.

**Director's Report**

**Circulation:**

- Library circulation down in January due to unexpected library closure
- YA growing while adult fiction and non-fiction holding steady
- E-materials up 17%

**Finance:**

- The town's insurance company will cover all damage that resulted from a frozen sprinkler pipe less the \$1,000 deductible.
- Rather than repair the compromised portion of the sprinkler pipe on the second floor, the pipes and heads may be moved into the heated space of the children's room.

"Trustees move to agree with consensus to move sprinkler pipes and heads to the heated space in the addition portion of the second floor."

Motion to accept: Scannell. Second: Glavin.

## **Facilities Report:**

- The HVAC units outside the library have been covered by an ice shield scaffolding of plywood with metal roofing coming soon to complete the job.
- Staff worked doggedly during closure to move books, shelving, and furnishings to allow for water and glycol clean up and to maximize public access and comfort in the temporarily reduced space.

## **Services:**

- In January the library held 12 programs for adults with 170 attendees and 20 children's programs with 140 attendees.
- Year-to-date total of 189 programs with an attendance of 2,745
- Program attendance is 7% above last year-to-date.

## **Other:**

- Sterling Historical Society donated American Art Pottery, Metropolitan Museum of Art, 2018, to the library. This book includes information about Sterling artist and potter William J. Walley (1852-1919).
- This book will remain as part of the permanent historical collection and an additional copy was purchased for circulation.

At 7:30 pm Chairman Mahar moved to convene in executive session.

At 8:10 pm Chairman Mahar moved to exit executive session.

Motion to accept: Thomas. Second: Glavin.

**Next Posted Meeting Date:** March 11, 2019

**Adjournment:** 8:19 pm

Motion to accept: Glavin. Second: Scannell

Sara Petullo, Secretary