

Meeting of the Board of Trustees
Conant Public Library
May 6, 2013

Meeting called to order at 7:07 p.m.

Present:

Carlin, Brennan, Campbell, Corvelo, Dwyer, Vermeulen

Public Forum:

No one was present.

Approval of minutes: April 8, 2013 minutes were approved, as amended.

Consent Agenda

Director's Report: Campbell presents the Director's Report. This report is available at the library.

Circulation: There were no comments.

Financial: Campbell is confirming the amount of interest income from Allen fund with the accountant. The interest income does not need to be made available until the next fiscal year. Campbell has spoken with the treasurer who is working with the company managing the Allen fund to provide different draw down scenarios. Campbell will consult the Massachusetts Board of Library Commissioners ("MBLC") to discuss Trustees' role in managing trust funds. Carlin would like a formal recommendation from the MBLC.

Facility: Campbell is very happy with the cleaner. Lights for the Children's Room will be installed by next month. Obtained a quote from an installer and confirmed that the lights chosen will provide an ideal amount of light.

Services: Lynda.com is an online training site with many classes, including classes in technology, (such as Facebook and Pinterest), job skills and training. The Library has purchased passes for members to use for a two week period. A set of 62 iterations are available and will give the Library an opportunity to determine its popularity. The Trustees recommend advertising this program.

Campbell will check on issues raised during the meeting on status of library computers. She wants to add an area to the website where people can see who to contact if there is a problem.

Evergreen has installed new software on each computer that has resulted in the circulation system crashing less. The search result has not improved, but the screen is clearer. Evergreen has a consultant trying to determine whether Evergreen is viable. The MBLC and Massachusetts Library Association would like to have a one library card system for the whole state; however, they are looking to the nine separate consortia to provide a solution.

CW Mars has created an online message board about Evergreen and has also created a reporting ticket for problems. Alex Grebinar and Campbell will receive training tomorrow on how to use the reporting ticket.

Old Business:

Review of Town Governance Warrant and any action to be taken: The Board of Selectmen have revised the town warrant wording to reflect the Trustees' original proposal. Vermeulen made a motion to accept the Selectmen's changes as amended and it passed unanimously.

Trustees Candidates for Election: The candidates are Carlin and Corvelo as a write-in candidate.

Other: Carlin recommended that volunteers not work in the Library unsupervised.

Next meeting: The next meeting is scheduled for June 10 and will include a reconfiguration of the Board. Discussed the need to also coordinate the meeting regarding how the Allen fund should be spent.

Adjournment: 8:13 pm