

Meeting of the Board of Trustees
Conant Public Library
November 10, 2014

Open Meeting:

Call to order at 7:10 pm.

Roll Call:

Vermeulen, Dwyer, Brennan, Corvelo and Mattei were present.

Recognize Other Attendees:

None present.

Public Session:

No one from the public was present.

Review/Approve Meeting Minutes of October 20, 2014:

The minutes of October 20, 2014 will be reviewed at the next meeting.

Reports:

Circulation: The representative from Gale said that the usage figures are very good. Mattei will try to obtain those figures. She said that she and Alex Grebinar compared the Library's circulation figures with other libraries and found that all circulation figures are down.

Finance: The overage with respect to the budget category of repairs & maintenance is due to the repairs to the septic pumps. The overage with respect to the budget category of leased equipment is due to the negotiation of a three year lease for a new copier. The elevator repair bill has been paid.

Facilities: There was no discussion.

Services: Mattei recommended Lynda.com. She said it is wonderful and easy to use. Mattei said that no one has joined the teen book club yet. She said that young adults use the Library for research projects. Mattei said that family movie night is well attended and has had to add second nights. She will be reading *The Night Before Christmas* at the town tree lighting event.

New Business:

Review Library Warrant Article for Special Town Meeting, Wednesday, November 12:

The article was reviewed by the Trustees.

Review trustee re-election schedule: Vermeulen and Brennan both said that they will not be running again.

Unforeseen Issues:

Campbell is working on selecting goals for FY 2015. Corvelo will research rules of civil procedure for designating a person to receive subpoenas on behalf of the Library.

Next Posted Meeting Date:

December 8, 2014 at 7 p.m.

Adjournment:

7:31 p.m.