

# **DRAFT**

## **STERLING MUNICIPAL LIGHT DEPARTMENT BOARD MEETING 7:00 P.M. Thursday, January 30, 2014 Conference Room, 50 Main Street, Sterling, MA**

### **A G E N D A**

1. Roll Call Attendance and Pledge of Allegiance
2. Approval of Agenda
3. Review of Warrants (if required)
4. Manager's Report
  - a) CAIDI/SAIDI 2013
  - b) CEC Grant
  - c) SMLD Sign
  - d) Round Up Program - Lisa Call and Brian Patacchiola
  - e) Streetlight Budget
  - f) Employee Resignation
  - g) Co-op Student from Monty Tech
5. Old Business
  - a) Employee Handbook
  - b) Natural Gas Franchise
  - c) SMLD Office Renovations
  - d) Board Goals
6. New Business
  - a) Advertisement/Stuffer policy
  - b) Solar Savings 2013
  - c) Payment Drop Box
  - d) Review of Manager Evaluation Form
  - e) Special Town Election Cost - Dawn Michanowicz
  - f) 3<sup>rd</sup> Quarter Financials
  - g) Annual Review of Policy Manual
7. Approval of Past Meeting Minutes
8. Customer Comments
9. Future Agenda Items & Schedule Next Board Meeting
10. Executive Session (1) if needed and time allows under M.G.L. Chapter 30A: Section 21(a), Clause 10 (To Discuss Trade Secrets or Confidential, Competitively-Sensitive or Other Proprietary Information Provided in the Course of Activities Conducted by a Governmental Body as an Energy Supplier) – Solar, Natural Gas, and/or Real Estate.
11. Executive Session (2) if needed and time allows under M.G.L. Chapter 30A: Section 21(a), Clause 1 (To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.)
12. Meeting Adjourned