



Town of Sterling

Office of the Town Clerk

1 Park St, Butterick Municipal Bldg.

Sterling Massachusetts 01564

Home of 'Mary had a Little Lamb'

Tel 978 422 8111 ext 2307

Email TownClerk@Sterling-ma.gov

REQUEST FORM FOR MARRIAGE CERTIFICATE

*Note: the certificate will always remain in Sterling if the **Intentions to marry** were filed here.*

PLEASE TYPE OR PRINT

FULL NAME OF Party A	_____	_____	_____
	FIRST NAME	MIDDLE NAME	LAST NAME
FULL NAME OF Party B	_____	_____	_____
	FIRST NAME	MIDDLE NAME	LAST NAME
DATE OF MARRIAGE	_____		
PLACE OF MARRIAGE	_____		
APPLICANT'S NAME	_____		
APPLICANT'S Email	_____		
MAILING ADDRESS	_____		
RELATIONSHIP TO PERSON WHOSE CERTIFICATE IS REQUESTED	_____		
SIGNATURE OF APPLICANT	_____		
	TELEPHONE NUMBER		

COST

- The cost for a certified copy is \$10 each.
- Make check or money order payable to the *Town of Sterling*
- The Sterling Town Hall offices do not accept credit card payments due to high bank fees
- Please enclose a self-addressed stamped envelope.
- Records prior to 1950 require archival research. There is a service charge of \$19/hour for this service + the \$10 for a certified copy. Please contact the Town Clerk's Office, regarding these records.

Hours

Monday-Thursday: 7:30am – 5pm closed for lunch 12-12:30

Friday: 7:30am – 11:30am