

Town of Sterling Finance Committee Meeting - Draft
December 16, 2014
Butterick Building, Room 205

In Attendance:

Bob Brown, Barbara Bartlett, Jerry Kokernak, Mary Cliett, Ed Sweet, Cynthia Secord and Interim Town Administrator Michael Szlosek

Absent: Joe Sova

The meeting was called to order at 6:00 PM by Chairman Bob Brown.

Bob Brown introduced and welcomed Interim Town Administrator Michael Szlosek.

Review and Approve Meeting Minutes:

The minutes of the November 18, 2014 meeting were reviewed. A motion to accept the minutes was made by Jerry Kokernak and seconded by Cynthia Secord. Bob Brown and Mary Cliett were in favor. Barbara Bartlett and Ed Sweet abstained as they were not present at that meeting.

Review and Vote Reserve Fund Transfers:

There were no Reserve Fund Transfers to be reviewed.

Discuss FY16 Budget Strategy:

Bob Brown led a discussion on the FY16 budget and indicated requests have gone out to department heads regarding their budgets and capital needs.

Also discussed was the need to increase the Finance Committee budget for FY16 to cover dues for membership in the Finance Committee Association and for enrollment fees for seminars attended by FinCom members. Bob Brown suggested an increase to \$280.00. Barbara Bartlett made a motion in favor of this amount. It was seconded by Jerry Kokernak. All in favor.

Other Business:

The presentation of the salary survey for non-union employees for FY2016, which had been given at the November 18, 2014 meeting by Jed Lindholm of Personnel and Don Jacobs of HR, was discussed as committee members had questions about the presentation. Bob Brown requested that Cynthia Secord ask HR to attend the next meeting to clarify the process.

Next Meeting Date:

Bob Brown recommended the next meeting be scheduled for January 20, 2015 at 6:00 PM.

Adjourn:

A motion to adjourn the meeting was made by Ed Sweet and seconded by Barbara Bartlett. All were in favor and the meeting adjourned at 7:33 PM.