

TOWN OF STERLING
BOARD OF SELECTMEN
December 3, 2014

<p><i>MEETING:</i></p>	<p>Roll Call: Selectman Cutler - Present. Selectman Kilcoyne – Present. Selectman Patacchiola – Absent. At 7:04 pm, Vice Chairman Kilcoyne called the meeting to order.</p> <p>Executive session Roll call. Selectman Kilcoyne – present. Selectman Cutler – present. Chairman Patacchiola - Absent</p> <p>At 7:06 VOTE: Vice Chairman Kilcoyne moved that the board enter into Executive session pursuant to MGL Chapter 30A Section 21A to discuss strategy sessions with respect to Collective bargaining or litigation if an open meeting may have a detrimental effort on the bargaining or litigating position of the public body. Negotiations with the Fire Department Union. Selectman Cutler 2nd. Selectman Kilcoyne – Aye. Selectman Cutler – aye. Motion Carried</p> <p>At 7:35 the Board returned to Public Session.</p>
<p>Minutes:</p>	<p>VOTE: Selectman Cutler moved to accept the Board of Selectmen Minutes for November 19, 2014. Selectman Kilcoyne 2nd. Selectman Kilcoyne - Aye Selectman Cutler – Aye. Motion Carried.</p>
<p>Vote Interim Town Administrator</p>	<p>After Discussion, VOTE: Vice Chairman Kilcoyne moved that the Board sign the contract and hire Michael Szlosek as Interim Town Administrator. Selectman Cutler 2nd. Selectman Kilcoyne – Aye. Selectman Cutler – Aye. Motion carried.</p> <p>VOTE: Vice Chairman Kilcoyne moved that the Board appoint Michael Szlosek as the Procurement Officer. Selectman Cutler 2nd. Selectman Kilcoyne – Aye. Selectman Cutler – Aye. Motion carried.</p>
<p>Discuss Sign By- law</p>	<p>The Board discussed one particular matter at hand with the Zoning Enforcement Officer, Mark Brodeur. Mr. Brodeur had issued two fines to Harvest Grille, 27 Main Street for non-compliance with a letter sent to them instructing them, and other business in the immediate area, that the Town By-law prohibits signage upon town property. The owners of the business continued to display their sign upon the sidewalk and were issued the fines. These fines have been paid, in order to be eligible for yearly licenses and permits. However, the owners of the Harvest Grille wish to appeal those fines through the Zoning Board of Appeals process. In the meanwhile the business was granted permission through the Pro-forma process to continue to display the sign on the sidewalk. The Zoning Enforcement Officer requests that the pro-forma permission, be rescinded in order to uphold the Town bylaw and Massachusetts General Laws. The Zoning Enforcement Officer will discuss this issue with the Chairman. This matter will be further addressed at a meeting when the Chairman is present.</p> <p>Mr. Mike Pineo addressed the Board to advocate the creation of a committee that would be responsible for updating the Town By-laws to include definitions, enforcement, fees, permits and fines. Mr. Rivers reminded the Board that, should a committee be formed, they also need to address political signage.</p>
<p>Set annual Town Election date</p>	<p>After Discussion, VOTE: Vice Chairman Kilcoyne moved that the Election day shall remain May 11, 2015 as was voted in January at the request of the schools and the Town Meeting will be held on May 4, 2014, at which time, Assistant Town Clerk, Jeanne Survell, will preside over the Town Meeting, since the Town Clerk cannot attend on that day. Selectman Cutler 2nd. Selectman Kilcoyne – Aye. Selectman Cutler – Aye. Motion carried.</p>
<p>Appoint plumbing/gas Inspector</p>	<p>After Discussion, VOTE: Selectman Cutler moved that Jeremy Pierce be appointed as the Plumbing/Gas Inspector. Selectman Kilcoyne 2nd. Selectman Kilcoyne – Aye. Selectman Cutler – Aye. Motion carried.</p>

Selectmen's Meeting Minutes

December 3, 2014

Appoint to WRSD Audit Oversight Com.	After Discussion, VOTE: Selectman Kilcoyne moved that John Dwyer be appointed to the Audit Oversight Committee for the Wachusett Regional School District. Selectman Cutler 2 nd . Selectman Kilcoyne – Aye. Selectman Cutler – Aye. Motion carried.
Volunteers MRPC	The Board publicly solicited volunteers to serve as the primary representatives for Sterling on the Montachusett Regional Planning Commission and sub-committees. For information, volunteers may contact the Planning Board or the Board of Selectmen.
Holiday Party	After discussion, VOTE: Selectman Cutler moved that the Holiday Party be held from 5:00pm – 7:00 pm on December 23 rd . Selectman Kilcoyne 2 nd . Selectman Kilcoyne – Aye. Selectman Cutler – Aye. Motion carried. After discussion, the consensus of the Board was that the Selectmen would pay the same price for the event as they did last year, approximately \$600.00.
Business and Correspondence	None
Town Administrator Update	None
Public Session	Maureen Cranson reported that the trees upon the Building site for the future Senior Center have been removed. Having the trees removed now as opposed to in the spring, has resulted in a savings of approximately 14,000.00
Adjourn	VOTE: Selectman Cutler moved to adjourn at 8:26pm. Selectman Kilcoyne 2 nd . Selectman Kilcoyne - Aye. Selectman Cutler – Aye. Motion Carried

materials list: 2014 11 19 regular minutes, signage regulations, an employment contract for an interim administrator, election/Town Meeting conflict memo, gas/plumbing Inspector recommendation, volunteer Application-Dwyer,