

TOWN OF STERLING
BOARD OF SELECTMEN
August 13, 2014

<i>MEETING:</i>	<p>Roll Call: Selectman Cutler - Present. Selectman Patacchiola – Present. Selectman Kilcoyne – Participating remotely. (Vacationing in Maine) At 7:02 pm, Chairman Patacchiola called the meeting to order.</p>
Minutes:	<p>VOTE: Selectman Cutler moved to accept the Board of Selectmen Minutes for July 30, 2014. Chairman Patacchiola 2nd. Selectman Kilcoyne requested that on page 3 in the section regarding long range planning, the word “may’ be substituted for the word “will”. So that the sentence reads .. The Board may sponsor a warrant article to create a Long Range Financial Planning Committee. Selectman Cutler moved to accept the minutes as amended. Chairman Patacchiola 2nd. Selectman Cutler- Aye Selectman Kilcoyne - Aye Chairman Patacchiola – Aye. Motion Carried.</p> <p>VOTE: Selectman Cutler moved to accept the Board of Selectmen Minutes for July 30, 2014. Chairman Patacchiola 2nd. Selectman Cutler – Aye Selectman Kilcoyne – Aye. Chairman Patacchiola – Aye. Motion carried.</p>
Signage discussion	<p>The Zoning Enforcement Officer, Mark Brodeur addressed the Board. Mr. Brodeur reported that he will strictly enforce the by-law, if the Select Board requests that he do so. However, he stated that the biggest offender of the Signage By-law is the Town itself. For this reason, it is difficult to enforce the by-law when dealing with businesses and residents. He reminded everyone that the sidewalk is Town Property and ANY sign on Town Property is a violation of the current by-law. Mr. Brodeur sent a memorandum to all Boards and Committees on October 13, 2013 regarding the by-law and signs that are posted by these Town entities. In this memo he instructed those who wish to display signs, to apply for that privilege through the Board of Selectmen's office. This memorandum did little to change the violations committed by the Town. Mr. Brodeur strongly recommends that a Town Announcement Sign Board be erected upon the common. It would be used exclusively to announce Town events, and would alleviate the necessity of placing signs throughout the Town. Mr. Brodeur requested that the by-law be amended and updated to establish clear and reasonable guidelines, regarding signage. The Board directed the Zoning Enforcement Officer work with businesses and Town entities to achieve compliance with the current Town Signage By-law by October 1, 2014. After discussion, VOTE: Selectman Cutler moved that the Planning Board be directed to update and improve the signage by-law. Chairman Patacchiola 2nd. Selectman Cutler – Aye Selectman Kilcoyne – Aye. Chairman Patacchiola – Aye. Motion carried. The consensus of the Board was that they may wish to adopt a temporary policy to address the requests of non-profit organizations in regard to posting temporary signs on Town Property.</p>
Appoint Robert Jones to Historical Commission	<p>Mr. Robert Jones volunteered his service to the Historical Commission. Mr. Jones is currently a member of the 1835 Town Hall Committee. After Discussion: VOTE: Selectman Cutler moved to appoint Robert McKay Jones to the Historical Commission. Chairman Patacchiola 2nd. Selectman Cutler – Aye. Selectman Kilcoyne – Aye. Chairman Patacchiola – Aye. Motion carried.</p>
Re-appoint Chip Hallet to Fair Committee	<p>After Discussion: VOTE: Selectman Cutler moved to re-appoint Chip Hallet to the Fair Committee. Chairman Patacchiola 2nd. Selectman Cutler – Aye. Selectman Kilcoyne – Aye. Chairman Patacchiola – Aye. Motion carried.</p>
Neighbor to Neighbor policy discussion and	<p>Selectman Kilcoyne requested that the discussion regarding the Neighbor to Neighbor policy be held off until Mr. Beaupre can be present. Therefore, the issue was tabled until a future meeting. After Discussion: VOTE: Selectman Cutler moved to disburse \$1,200.00 to the current neighbor to neighbor</p>

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disbursement

applicant. Chairman Patacchiola 2nd. Selectman Cutler – Aye. Selectman Kilcoyne – Aye. Chairman Patacchiola – Aye. Motion carried.

Business and
Correspondence

Sign Warrant

Chairman Patacchiola announced to the public that the State Primary will be held on Tuesday, September 9, 2014 from 7:00 am – 8:00 pm at the Houghton School at 32 Boutelle Road. Selectman Cutler and Chairman Patacchiola signed the warrant.

One Day Alcohol Licenses

After discussion, **VOTE:** Selectman Cutler moved to approve the one day alcohol applications for Clearview Farm for festivals on August 16, September 20, October 11, November 22, And December 13, 2014 Chairman Patacchiola 2nd. Selectman Cutler – Aye. Selectman Kilcoyne – Abstained. Chairman Patacchiola – Aye. Motion carried.

Town
Administrator
Update

Ciborowski Contract

This contract is still pending. Therefore, this issue was tabled until the next meeting.

Recreation Director's Retirement

Judy Janda will be retiring as the Recreation Director, effective September 15, 2014. She will be sorely missed. Anyone interested in applying for the position, should visit the town website.

Veteran's Service Officer

The current VSO, Dick Sheppard, will resign his position as soon as a successor is secured. Mr. Sheppard will continue to serve, until the position is filled. The deadline for applying for this position is next week. Any veteran, with prior experience, who may be interested in applying for the position, should visit the town website.

Audit Advisory Board Member

The Board is still seeking a volunteer for the Wachusett Regional School Committee Audit Advisory Board. The charge of the Audit Advisory Board is to hire and oversee the Regional School Auditor. Anyone interested should contact Lance Harris, Chairman of the School Committee.

Assessment

The new regional assessment for the regional schools is effected by the State rebalancing of their budget. The Town of Sterling will save \$202,000.00. This savings will go back to free cash.

Longhorned Beetle

Over the past 6 months, 208,000 trees, within Sterling, have been surveyed in search of evidence of Longhorned Beetle infestation. To date no infestation has been identified. If the traps, that are currently being used to capture the beetles, show no

Alleged Altercation at DPW

Selectman Cutler inquired as to the alleged altercation at the DPW. The Town Administrator stated that the matter would be addressed at a hearing, by the DPW board, next week. The Board of Selectmen would like to be advised of the outcome of this hearing, as the next step would be a grievance, to be considered by the Select Board.

Dissolution of Town Administrator Search Committee

On August 11, 2014 the Town Administrator Search Committee met and closed out their business. They voted upon their final executive minutes and have filed them with the Town Clerk. The Committee recommends that the Board of Selectmen dissolve the TA Search Committee as they have completed their charge. After discussion, **VOTE:** Selectman Cutler moved to dissolve the Town Administrator Search Committee. Selectman Kilcoyne 2nd. Selectman Cutler – Aye. Selectman Kilcoyne – Aye. Chairman Patacchiola – Aye. Motion carried.

Lead Paint Issue

The Town Administrator continues to address the issue of lead paint that has been collected on the sidewalk outside of the building on 33 Main Street. He will be in contact with the Conservation

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Commission regarding this issue and the potential impact of the lead on ground water. The findings of the Lab tests and other information will be discussed at a future meeting.

Public Session

Charla Kroll of 86 Chase Hill Road reported her objection to the Boards' consideration to hire the current Zoning Enforcement Officer, on a temporary part time basis, in order to fill the vacancy created by his own retirement. The agreement that may be considered would expire on June 30, 2015.

Rosanne Mapp of 33 Taft Road agreed with Ms Kroll concerning the aforementioned objection. She also thanked the Town Administrator for sending her a letter pertaining to her past concerns with signage within the Town.

Adjourn

VOTE: At 8:03 pm, Selectman Cutler moved that the meeting be adjourned. Chairman Patacchiola 2nd. Selectman Cutler – Aye. Selectman Kilcoyne – Aye. Chairman Patacchiola – Aye. Motion carried.

Materials list: 2014 7 30 and 8 7 minutes, Sterling By-law signage regulations, Signage memorandum, Mapp photos of signs, Jones Volunteer application, Neighbor to Neighbor disbursement recommendation, one day liquor application, Kroll objection