

MEETING DATE: October 3, 2016

TIME: 6:30-8:00 PM

If Applicable please fill in:

Executive Session: START TIME: _____ END TIME: _____ Re-open to Public? If yes state approx time: _____

SUBJECT of Executive Session: _____

Sterling Democratic Town Committee	
BOARD/COMMITTEE	
Town Hall	205
LOCATION	ROOM

OFFICE USE ONLY

RECEIVED

SEP 8 3 2016

TOWN OF STERLING
TOWN CLERK

TOWN CLERK STAMP

Name: Barbara Davidson-Miles Signature: _____

DESIGNATED AUTHORITY OF BOARD/COMMITTEE - *(please include printed name & signature)*

AGENDA

1. **Open meeting** (Chairman calls meeting to order)
2. **Roll Call** (record names of members in attendance or absent)
3. **Other Attendees** (Chairman should recognize other additional officials present & list names)
4. **Review/Approve Past Meeting Minutes August 22, 2016**
5. **Reports: Sterling Democratic Summer Social**
6. **Appointments**
7. **Public Session** (sign-in-sheet)-Chairman must recognize public before speaking & no action or discussion of issues may be entertained at this time-issues may be rescheduled to a future agenda if action needed or requested.
8. **New Business** (newsletter, pamphlets, meeting forms & procedures)
9. **Unforeseen Issues** (no action to be taken on these items unless emergency in nature)
10. **Announcement/Correspondence** (includes letters, e-mails, phone calls received/sent)
11. **Next Posted Meeting Date October 24, 2016**
12. **Adjournment** (Chairman must entertain a motion to close meeting)

SEP 13 16 9:30AM