

MEETING DATE: _____ Thurs, Jan 8, 2015

TIME: _____ 4:30 PM _____

If Applicable please fill in:

Executive Session: START TIME:

END TIME:

Re-open to Public? If yes state approx time:

SUBJECT of Executive Session: _____

Council on Aging	<u>OFFICE USE ONLY</u>	
BOARD/COMMITTEE		
Butterick Building Senior Center		
LOCATION	ROOM	<u>TOWN CLERK STAMP</u>

Name: ___ Barbara Foster, Chair _____ Signature: Barbara Foster _____

DESIGNATED AUTHORITY OF BOARD/COMMITTEE - (please include printed name & signature)

AGENDA

1. Open meeting
2. Roll Call
3. Review/Approve Past Meeting Minutes – January 8, 2015
4. Discussion with Don Jacobs, HR Director
 - a. Discussion on Employee Handbook
 - b. Discussion on Employee Recognition
5. Meeting with Volunteer Coordinator
6. Report on Christmas party
7. Discussion and vote on budget
8. Senior Center Building Committee Update
 - a. Discussion and possible vote on Senior Center money
9. MySeniorCenter update
10. Topics for Future Meetings
11. Director's Report
 - a. Van report/update on drivers
 - b. Upcoming events
12. Chair's update
13. Signing of warrant
14. Next Posted Meeting Date – Thursday, February 5, 2015
15. Adjournment