

MEETING DATE: December 11, 2014

TIME: 6:30pm

If Applicable please fill in Executive Session START TIME:

END TIME:

Re-open to Public? If yes

state approx time:

SUBJECT of Executive Session: _____

Town Clerk Office
Use Only

BOARD OF HEALTH

NAME of BOARD/COMMITTEE

Butterick Municipal Building, One Park Street, Sterling, MA 205

LOCATION

ROOM

Name: David Favreau

DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

AGENDA

6:30: Meeting to order. Roll Call

General Business Updates....including but not limited to the following:

1. Approve any available minutes: November 13, 2014
2. Correspondence:
 - o Notice of private water quality to 57 Lake Shore Drive.
 - o Charla Kroll Public Records request associated to E. Lake Waushacum.
3. Health Agent Report:
 - o 212 Upper N. Row Road Title 5 Inspection conditional pass.
 - o 187 Chace Hill Road Title 5 Inspection failed.
 - o 1 Woodside Drive Title 5 Inspection failed.
 - o Police dispatch called Dec. 8th regarding an "emergency matter" occurring at 57 Lake Shore Drive.
4. Signatures Required: Certificate of Compliance: 103 Swett Hill Road. 2015 Food Establishment permits: Dunkin Donuts, Chocksett Inn, Chocksett Middle School/Houghton Elementary, Meadowbrook Orchards, Over Easy Café, Rota Spring Farm, Sterling Academy of Gymnastics, Sterling Ice Cream Bar, Sterling Village Nursing Home, Harvest Grill, Village Pizza & More, and Wachusett Food Pantry. 2015 Installers License: James Morin
5. Other Items:

6:50: Public Session

7:00: Appointments, Agenda Items:

1. Discuss / approve policy for interaction request associated to all inspectional service including from MPHNS inspectional requests.
2. Discuss / approve BOH fee schedule.
3. 7:30 pm: 11 Pine View Rd Variance request, ground water offset 4' required 2' provided.
4. 7:40 pm: 14 Glendale Ave Variance request, ground water offset 4' required 3' provided.
5. 7:50 pm: 14 N. Cove Road Variance request, private water supply well offset to leach field 100' required 86' provided, ground water offset 4' required 2' provided, Leach field offset to surface water 100' required 23' provided.
6. Review of future agenda Items

Adjourned

Note: all times are approximate and subject to change.

Agenda Template

1. **Chairman** calls the meeting to order
2. **Roll Call** (record names of members in attendance or absent)
3. **Other Attendees** (Chairman should recognize other additional officials present & list names)
4. **Review/Approve/Vote on Past Meeting Minutes** (note who voted, note who abstained)
5. **Reports**
6. **Appointments**
7. **Public Session** (sign-in-sheet)-Chairman must recognize public before speaking & no action or discussion of issues may be entertained at this time-issues may be rescheduled to a future agenda if action needed or requested.
8. **New Business** (newsletter, pamphlets, meeting forms & procedures)
9. **Unforeseen Issues** (no action to be taken on these items unless emergency in nature)
10. **Announcement/Correspondence** (includes letters, e-mails, phone calls received/sent)
11. **Next Posted Meeting Date** (unless otherwise notified)
12. **Adjournment** (Chairman must entertain a motion to close meeting)