



TOWN OF STERLING FIRE DEPARTMENT

**NEW POSITIONS
Posted 20-JUL-15**

RECEIVED
JUL 20 2015
TOWN OF STERLING
TOWN CLERK



POSITION TITLE: FIREFIGHTER/EMT-PARAMEDIC (Full Time)

The Sterling Fire Department, located at 5 Main Street, Sterling, MA 01564 is seeking applications to fill two (2) Full-time Firefighter/EMT-Paramedic positions. Applicants meeting the qualifications outlined below and included in the Firefighter/EMT job description, are to mail or hand-deliver a cover letter and a resume detailing qualifications to Chief David C. Hurlbut, Jr. In addition to the cover letter and resume, applicants are required to provide 3 work references and 2 personal references (that can attest to skills, experience, and interpersonal skills, as outlined below), along with copy of high school diploma or higher, fire department work experience, copies of EMT-P, CPR, ACLS cards, copy of driver's license, proof of participation in a Call/Volunteer or Fulltime Firefighter Recruit Program with certification status.

WORK SCHEDULE AND BENEFITS: Working hours, pay and benefits are as outlined in the Sterling Firefighters Union contract and the Town of Sterling Personnel By-laws and are subject to negotiation with the fire chief.

BASIC DUTIES: Fire, Rescue, Emergency Medical Services and Hazardous Materials incident response; fire code application and fire safety inspections; fire prevention programs; vehicle and station maintenance; data entry into local and state databases; and other related duties.

QUALIFICATIONS: In addition to the Qualifications and Requirements outlined in the job Description, the selected applicant(s) must meet the minimum requirements outlined below. A copy of the job description can be obtained from the Chief of the Department.

MINIMUM REQUIREMENTS: High School Graduation or GED equivalent; two years or greater experience within an organized fire department; Firefighter I/II certification within one (1) year of hire; EMT-P (Emergency Medical Technician at the Paramedic Level) with experience working for an ambulance service; active Class D drivers license or higher; and current CPR and ACLS certifications.

Applicants must possess strong oral and written communications skills, present a positive public image, have both a mechanical and computer aptitude, work well with others and have the ability to demonstrate public confidence and respect, work independently, and be self-motivated.

Applicants shall be a non-smoker; submit to a background check and pass the State of Massachusetts Medical and Physical Fitness Standard requirements. Once hired, obtain a C.D.L. driver's license within one (1) year. In addition, must live in the Town of Sterling or within a 15-mile radius of the fire station within 6-months of the hire date and remain within this distance during employment and must maintain Paramedic Certification during time of their employment with the department.

APPLICATION CLOSING DATE: Friday, August 7, 2015 @ 12:00 Noon

SEND COVER LETTER, RESUME AND SUPPORTING DOCUMENTATION TO:

Sterling Fire Department
Attn: Chief David Hurlbut
5 Main Street – P.O. Box 21
Sterling, MA 01564

The Town of Sterling is an equal opportunity employer. Job applicants will not be discriminated against on the basis of race, handicap, veteran, religion or national origin, sex or age, physical and/or mental handicap or sexual preference.