

# **Sterling Senior Center Design and Building Committee**

Butterick Municipal Building - COA Room

September 25, 2013 - 6:30 PM

## **MINUTES**

**Present:** Jack Chandler, Maureen Cranson, Richard Maki, Judy Reynolds, Weymouth Whitney. **Guest:** Anthony Cleaves – Whitman & Bingham. **Absent:** Kevin Beaupre, Robert Bloom, Ronald Cote, Karen Phillips and Peter Watson.

**Opening Meeting:** Co-Chairman Cranson opened the meeting at 6:31 pm.

**Minutes:** The minutes of August 29, 2013 were approved as written following a motion by Mr. Chandler and second by Mr. Whitney. Vote: YEA = 5, NAY = 0, ABS = 0.

**Update on Meeting with Selectmen:** Ms. Cranson summarized the presentation of an update to the Board of Selectmen describing the activities of the Building Committee. She asserted the Committee's desire to quell rumors in Town regarding Committee actions, specifically regarding the Webster building and the former Sterling Inn. The Committee remains firmly focused on construction of a new senior center on Boutelle and Muddy Pond Roads, but will continue to monitor developments regarding the Inn. Co-Chairman Cranson also told the Committee that she would like the opportunity to explain the proposed construction budget to Selectman Cutler, FinCom Chairman Brown, and several other newly appointed members of the Finance Committee.

**Planning Board Preview:** Ms. Cranson introduced Mr. Anthony Cleaves, representing Whitman and Bingham, to provide him with background in preparation for his presentation before the Sterling Planning Board. He reviewed existing documents and notes on meetings with the DPW and emergency services leaders. The subject of traffic flow, current and future studies, was discussed. Ms. Reynolds asked about plans for a walk-out basement with regard to the site topography and Mr. Whitney supported providing a small (10x20/30 foot) storage area in the cellar that may be possible without adding significant expense to the project. Mr. Cleaves indicated that a definitive site plan would meet the concerns of the Conservation Commission regarding storm water, drainage and water retention issues.

**Special Town Meeting:** Ms. Cranson stated that the Board of Selectmen would decide this evening whether there will be a Special Town Meeting in the fall. Indications lean against holding a STM, however the Committee needs to discuss and be prepared to submit a warrant article for full or partial funding of the project.

**Next Meeting:** The Committee will meet on October 3, 2013 at 6:30 PM.

**Adjournment:** The Committee adjourned to attend the Planning Board meeting at which Mr. Cleaves will solicit concerns from their members that will be considered in preparing the definitive site plan. Motion to adjourn was made by Mr. Chandler and seconded by Ms. Reynolds at 7:12 pm. Vote: YEA = 5, NAY = 0, ABS = 0.

Respectfully submitted,

**Richard H. Maki**

Richard H. Maki, Clerk