

TOWN OF STERLING  
BOARD OF SELECTMEN  
May 20, 2015

MEETING:	Chairman Cutler called the meeting to order at 6:43. Roll Call: Vice Chairman Kilcoyne – Present. Chairman Cutler - Present. Selectwoman Cranson - present
Executive Session Contract Agreement	<p>At 6:44 Chairman Cutler moved that the Board convene in executive session pursuant to MGL Chapter 30A Section 21(a) Exemption 2. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; Contract – Mike Szlosek and the Board will reconvene in public session at the end of the executive session. Selectman Kilcoyne 2<sup>nd</sup>. Roll Call Vote. Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried. The Board convened in Executive session.</p> <p>At 7:24 the public meeting reconvened.</p>
Minutes	Selectman Kilcoyne moved to approve the public minutes of May 4, 2015. Chairman Cutler 2 <sup>nd</sup> . Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Abstained. Motion Carried.
MPO Update	<p>Noreen Piazza, from the Town of Lancaster, is the representative for Sub-Region 4, which is comprised of the Towns of Lancaster, Sterling and Clinton. She has regularly attended the Metropolitan Planning Organization meetings, since 2006. Ms. Piazza reports that the following Sterling projects are on the 2015-2018 Transportation Improvement Plan (TIP):</p> <p>2017 – I-190 maintenance work in Sterling/Leominster/Lancaster 2018 – Intersection improvements at Rt. 12 and Chocksett Road, 25% design plans are at Mass DOT Appendix (not scheduled on TIP) – Improvements on Rt. 140 at I-190 in Sterling/West Boylston, possibility of advancing into 2016.</p> <p>The Board asked the Town Administrator to attend some of the meetings to be certain that the Town of Sterling is being fairly represented.</p>
38 Clinton Road	<p>Mr. Paul Belair of 34 Clinton Road brought his concerns regarding the earth removal, that is being conducted at 38 Clinton Road. Mr. Belair reported that the Earth Removal Board approved the removal of up to 1000 yards of fill per lot (4 lots) contingent upon the builder obtaining the necessary building permits through the Board of Health and the Planning Board. Mr. Belair maintains that the necessary permits were not granted and since the area is zoned as rural residential, the primary usage as earth removal is not legal.</p> <p>Attorney Corbo advised that Mr. Belair do two things.</p> <ol style="list-style-type: none"><li>1. Return to the Earth Removal Board which has jurisdiction over this issue and to request that they reconsider their decision since the contingencies of their approval were not met. (There is not statutory appeal deadline for that Board to reconsider their decision, especially if there is a change in circumstances.)</li><li>2. File another request to the Building Inspector to enforce the zoning bylaw. If the Building Inspector denies the request, Mr. Belair should then file an appeal with the Zoning Board within 30 days.</li></ol> <p>The Town Administrator will speak to the members of the Earth Removal Board. The Earth removal Board will be asked to attend a future BOS meeting, to discuss the situation. Attorney Brian Foley who represents TCF Holdings and LCM Realty Trust, who are the record title holders to the property located at 38 Clinton Road, will also be invited to attend the meeting.</p>

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1835 Town Hall Committee	Vern Gaw has resigned from the 1835 Town Hall Committee. The Board has re-organized. Robert Jones is the Chair. Danielle Ray is the Vice-Chair. Joann Drown is the Secretary and Ron Pichierri is the Treasurer. The 1835 has recommended Robert Barwise who has volunteered to be on the Board. Mr. Jones informed the Board that at the 1835 Town Hall meeting, they voted to reimburse the Facilities Technicians budget for the painting and de-leading of the south side of the 1835 building. In the coming fiscal year, the funds to maintain the 1835 Building will go directly into the Facilities Technicians budget, rather than the 1835 revolving account since, as an advisory Board, the 835 Town Hall Committee is not authorized to spend money. Mr. Jones and the Board of Selectmen thanked Mr. Gaw for his many years of service.
Scholarship Awards	After discussion: VOTE Selectwoman Cranson moved that the Board award \$425.00 per applicant for the Conant/Houghton Scholarship. Selectman Kilcoyne 2 <sup>nd</sup> . Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried. The recipients are Drew Dipilla, Caroline Ackerson, Jennifer Sabourin, Hannah Piland and Zachary Foley-Cox.
2016 Election Date and Town Meeting Date	After discussion: VOTE Selectman Kilcoyne moved that the Town Election be held on May 9, 2016 and the Annual Town Meeting be held on May 2, 2016. Selectwoman Cranson 2 <sup>nd</sup> . Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried.
Neighbor to Neighbor Select Board Representative	After discussion: VOTE Selectman Kilcoyne moved that he be the Select Board member to be involved with the Neighbor to Neighbor Fund. Selectwoman Cranson 2 <sup>nd</sup> . Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried. Selectman Kilcoyne will meet with the Neighbor to Neighbor Representatives and the Lion's Organization in order to move toward making this a Non-Profit organization.
Volunteer re-appointment process	After discussion: VOTE Selectwoman Cranson moved that the Board's re-appointment inquiry letters, for Committees and Boards, include contact in the affirmative from each person who wishes to be considered for re-appointed. Selectman Kilcoyne 2nd. Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried.
TA Report	<p>The Town Administrator and Selectman Cutler will meet with Clinton and Lancaster to see if those towns are interested in moving forward in the development of a Veteran's District.</p> <p>The RFP for the IT Services that will be bid for FY16 will be posted in the local paper as well as the Goods and Services Publication and on the Town Website.</p> <p>The Visual Budget is scheduled for implementation on May 27, 2015.</p> <p>The Job for Building Commissioner will be re-posted. This is the third posting for the position. It is a 25 hour per week benefited position.</p> <p>The stairways in the Butterick building will be painted this weekend with epoxy paint. The staff has been asked to refrain from returning to the building over the long weekend. If entry is necessary, the elevator entry must be used.</p>
Public Session	No one spoke at public session.
Executive Session	At 9:03 Chairman Cutler moved to reconvene in executive session pursuant to MGL Chapter 30A Section 21(a) Exemption 2. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion

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Adjourn

personnel; Contract – Mike Szlosek and the Board will reconvene in public session only to adjourn. Selectman Kilcoyne 2<sup>nd</sup>. Roll Call Vote. Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried. The Board convened in Executive session.

At 9:33 the Board reconvened in public session.

At 9:34 Chairman Cutler moved to adjourn the public session. Selectwoman Cranson 2<sup>nd</sup>. Selectman Kilcoyne – Aye. Chairman Cutler – Aye. Selectwoman Cranson – Aye. Motion carried.

*materials list: minutes, earth removal materials, scholarship applications, school request for election date*