

TOWN OF STERLING
Select Board Meeting
December 9, 2020

MEETING:	Chair Cranson, called the Select Board meeting to order at 6:31 pm. Roll Call: Chair Cranson – Present. Select member Sonnenberg – Participated remotely. Select member Kilcoyne – Present. Also present were Town Administrator, Kellie Hebert, Interim Town Administrator, Fred Aponte and Senior Executive Assistant, Kama Jayne.
Minutes	Select member Kilcoyne moved to approve the minutes of November 18, 2020. Select member Sonneberg 2nd. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select Member Kilcoyne – Aye. Motion Carried.
Fiber Project	Details of the Municipal Buildings Fiber project will be discussed at the January 6 th meeting.
Disband Town Administrator Search Committee	After discussion, Select member Kilcoyne moved to disband the Town Administrator Search Committee. Select member Sonneberg 2nd. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select Member Kilcoyne – Aye. Motion Carried. The Board publically thanked the search committee members for their thorough and expeditious work in securing qualified candidates for the Town Administrator position. The Board will request the notes from the committee’s debrief meeting.
Complete Streets project survey letter	The Board was asked to sign the Transportation Survey letter that will go out in the electric bills. Special thanks to Dick Maki who assisted the MRPC Transportation Planner in preparing the letter and survey. The survey will also be available on the Town’s website. People are encouraged to participate. Select member Kilcoyne moved to approve and sign the survey letter, as prepared. Select Member Sonnenberg 2 nd . Chair Cranson – Aye. Select member Sonnenberg – Aye. Select Member Kilcoyne – Aye. Motion Carried.
Streetlight at #4 Pine View	The Board received a request to assume the cost associated with the streetlight on pole #5 at 4 Pine View Drive. The Police have determined that there was no substantial, public safety benefit in that particular light. Therefore, Select member Kilcoyne moved to decline the request to assume the cost associated with the streetlight on pole #5 at 4 Pine View Drive. Select member Sonnenberg 2 nd . Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Motion Carried.
Approve alcohol licenses	After discussion, Select member Kilcoyne moved to approve the Alcohol Licenses, as listed on the agenda and as previously amended at Select Board meetings. Select member Sonnenberg 2 nd . Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Abstained on the license for Lanphers Market but voted Aye on the remainder of the Licenses. Motion Carried. (See list below)
Approve Licenses and Permits	<p>After discussion, Select member Kilcoyne moved to approve the Entertainment Permits, as listed on the agenda and as previously amended at Select Board meetings. Select member Sonnenberg 2nd. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select Member Kilcoyne – Aye. Motion Carried. (see list below)</p> <p>After discussion, Select member Kilcoyne moved to approve the Common Victualler Permits, the Auto Amusement Permits, the Auto Dealer Licenses, the Inn Holder Permit and the Mobile Food Vender permit as listed on the agenda and to authorize the Senior Executive Assistant to use the Board’s signature stamps on all licenses and permits. Select member Sonnenberg 2nd. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne abstained on the permits for Lanpher’s Market and The Eight Point Sportsmen Club but otherwise voted - Aye. Motion Carried. (see list below)</p>

Select Board Meeting Minutes

December 9, 2020

Appointments – New Town Administrator

After discussion, Select member Kilcoyne moved to appoint Kellie Hebert to the following positions:

Energy Committee (term end date 6/30/2022)

Sexual Harrassment Officer (term end date 6/30/2021)

Procurement Officer (term end date 6/30/2021)

And Hearing Officer (term end date 6/30/2021)

Select member Sonnenberg 2nd. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Motion Carried.

Public Session

Kyle Shelton addressed the Board regarding the State and Municipal laws, regarding the placement of political signage on State and Town property. Mr. Shelton will further explore the State laws and the Town's Bylaws regarding the signs and will discuss the issues with the enforcement officer and the Town Administrator to determine if he is interested in submitting a citizen's petition to enact changes.

PSAs

- Welcome to the New Town Administrator, Kellie Hebert.
- The Dec. 23rd meeting will be cancelled. Instead the Board will hold an executive session on Wednesday, December 16th at 4:00 to discuss impending litigation.
- Representative Harold Naughton will be invited to attend the meeting on January 6th.
- Annual reports are due in the Town Clerk's office by February 19th. (Select member Sonnenberg will prepare the Annual Report for the Select Board)
- Stop by the Sterling Senior Center at 36 Muddy Pond Road on Saturday, December 12th from 4:00-6:00pm for a "Cookies and Cocoa Drive Through" event. A map of the houses participating in the Holiday Light Tour will be available.
- The Board sends their wishes for a successful recovery to DJ Johnson who is in the hospital. Last week the police and friends participated in a drive-by parade at UMass.
- Special thanks to Interim team, Fred Aponte and Kama Jayne.
- Thank you to Representative Harold Naughton and Senator Dean Tran for their years of service

Adjourn

At 7:19 Select member Kilcoyne moved to adjourn the meeting. Select member Sonnenberg 2nd. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select Member Kilcoyne – Aye. Motion Carried.

Materials: Agenda, Minutes, st light application, Complete Streets letter

2021 Permits and Licenses

Alcohol Licenses

Sterling Deli & Convenience (Full Package store)

Appletown Market (Full Package Store)

Chocksett Inn

The Black Sheep Tavern

Barber's Crossing North Restaurant

Sterling National Country Club

Lanphers Market (Beer and Wine Package Store)

The Brick

B-Man's Tavern Inc.

Davis Farmland

ENTERTAINMENT

B-Man's Tavern Inc.
Barbers Crossing North
Stavas Inc. Blacksheep Tavern
228 Leominster Road
TPNG Inc DBA/Chocksett Inn
Sterling National Country Club

COMMON VICTUALLER

Sterling Village Pizza
Café Fresh Bagel/Sterling Ice Cream Bar
Davis Farmland
TPNG DBA Chocksett Inn
Stavas INC DBA The Black Sheep Tavern
Meadowbrook Orchards INC
Sterling Deli and Convenience
Rota-Spring Farm Ice Cream
Barber's Crossing North restaurant
AppleGreen (Petrogas Group)
Mulligan's Miniature Golf
Sterling National Country Club
Hamiltons Catering
C&L Donuts INC. DBA Dunkin Donuts
St. Richard's of Chichester
Eight Point Sportsmen's Club Inc.
First Church of Sterling
Meola's Wayside Ice Cream
Lanpher's Market LLC
B-Man's Tavern Inc.
Overeasy Café
Sterling Academy of Gymnastics
Appletown Market
Berube Roadside Kitchen
Stix and Pux
The Brick Mexican Grill

AUTO AMUSEMENTS

B-Man's Tavern Inc.

Stavas INC. DBA The Black Sheep Tavern

Mulligan's Miniature Golf

AUTOMOBILE DEALERS

James E. Simpson D/B/A S&W Equipment Rental (Class II)

Groundwater Supply Co. Inc. (Class I & II)

Sterling Auto Body LLC DBA Sterling Auto Sales (Class II)

HI-TEC Automotive Services Inc. (Class II)

Auto Technica (Class II)

INN HOLDER

Chocksett Inn

MOBILE FOOD VENDER

Berube's Roadside Kitchen