

TOWN OF STERLING

Select Board

May 10, 2023

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| | <p>Chair Cranson called the Select Board meeting to order at 6:31 pm and introduced the newly elected Select Board member, Kirsten Newman. Kirsten was sworn in by the Town Clerk.</p> <p>Roll Call: Chair Cranson – Present. Select member Smith – Present. Select member Newman – Present. Town Administrator, Bill Caldwell – present. Senior Executive Administrative Assistant, Kama Jayne - present.</p> |
| Minutes | <p>Select member Smith moved to approve the April 26, 2023 minutes, as written. Chair Cranson – 2nd. Select member Smith – Aye. Chair Cranson – Aye. Select member Newman abstained. Motion carried.</p> |
| Assistant Town Clerk | <p>Town Clerk, Kathy Farrell introduced Shane Rhodes to the Board as the newly appointed Assistant Town Clerk. Shane is a resident and a graduate of Boston University. The board welcomed him and wished him well in this new position.</p> |
| Scholarship recipients | <p>Alec Lee Thibeault, Karisa J. Juneau and Maeve Keneally have been awarded the 2023 Sterling scholarships. Karisa spoke to the board and reported that she will be attending Endicott college. Her major will be photography with a minor in dance. Maeve will study fashion at La Salle college. Alec was unable to attend. The board wished all of the recipients best of luck in their educational endeavors. They each will receive a \$400.00 scholarship</p> |
| Entrance to public ways | <p>The Board considered a permit request for an entrance to public ways for 37 Tuttle Road. The request has been approved by the Fire Department, Building Department, Conservation and Department of Public Works. After discussion, select member Newman moved to approve the Entrance to Public Ways permit for 37 Tuttle Road. Select member Smith 2nd. Select member Smith – Aye. Select member Newman – Aye. Chair Cranson – Aye. Motion carried.</p> |
| BOH update of Deep Hole observation Hole | <p>David Favreau, Board of Health Agent, addressed the Board regarding the Board of Health’s recently adopted regulation that requires a deep hole observation test as part of the Title V testing for septic systems that have not been tested and approved subsequent to 1995. (Title V is State mandated testing that must be performed prior to the sale of a property). The deep hole test has been required, in the past to confirm the viability of a system which had previously failed.</p> <p>This deep observation hole requirement is cited in the Title 5 code as an explicit means in determining the water table when conflicting Inspection reports are presented. However, the Sterling Board of Health recently adopted this observation hole requirement exclusively for all Title Vs for systems which have not been tested and approved subsequent to 1995. In so doing, they hope to ensure adequate system functioning for those buying the property and to protect groundwater/wetlands. The additional cost to the home owner is approximately \$600.00.</p> <p>Those with specific concerns were encouraged to either attend the Board of Health meeting on May 11 at 6:00 or to contact the BOH.</p> |
| TA Report | <div>Town Administrator Update</div> <p>Welcome new member</p> <ul style="list-style-type: none">• Letters of Support• WRSD Letter of Support to School Building Authority• IMA – Facilities – Interviews• Beach ADA grant bathroom• \$100,000 for playground received• Roof work nearing completion |

- MT wall @ Peg's delayed to next school year
- Path @Peg's Pond scheduled for week of 5/15
- Beach earmark - \$50,000 potentially

Project updates:

1. Playground – Installed w/fence. Asphalt entry
2. Library Lift/Elevator – Otis for elevator modernization
3. School Flooring – Chocksett complete. Houghton this summer
4. Storage Building – Exploring options
5. Peg's Pond – Work scheduled for May
6. Butterick Roof – expected completion 5/12
7. Town Beach – ConCom approval. Final Design
8. 1835 Building Septic – Will need bid documents. Easements required.
9. 1835 – Install acoustic tiles, suspended ceiling downstairs, window protection on stage
10. 62/140 engineering – Green International – rotary design
11. Maple Street sidewalks – ROW, Design underway. Work for this year.
12. Downtown revitalization – survey plans received – bury utilities will coordinate with Ryan and SMLD. Lights poles/fixtures ordered.
 - a. Design of sidewalks, road crossings, parking, etc.

| ARPA Project | Approved | Spent/status |
|-------------------------------|----------------|-----------------------------|
| Light Department Broadband | 352,000 | 352,000 |
| CLA ARPA Consulting | 1,325.63 | 1,325.63 |
| Building Commissioner Vehicle | 30,000 | 28,202 |
| Water Main Replacement | 74,750 | 8,350 |
| Library Elevator | 200,000 | 47,089.20 |
| Houghton Playground | 120,000 | Returned to ARPA – State \$ |
| Route 140 & 62 Design | 250,000 | 78,934.68 |
| COVID-19 Supplies | 4,435 | 4,435 |
| Comcast – Utilities | 153,068 | 0 |
| DPW Cold Storage | 212,000 | 0 |
| Total | \$1,397,578.63 | \$640,336.51 |
| 2,443,264 total to Sterling | 1,045,685.37 | |

PSAs

- David Gibbs, member of the Historical Commission, stated that the Historical Commission has voted unanimously to have the State preservation officer review any changes, alterations or demolition to buildings within the Sterling National Register Historical District for the downtown area. With many changes on the horizon, they would like the input of the State prior to moving ahead with all proposed changes.
- The public was advised that the Assistant Collector, Terry Murray has had a medical emergency and therefore, there will be an interim Assistant Collector during her absence.
- Special thanks to former Select member, Richard Lane for stepping in as moderator for the Annual Town Meeting. He did a great job.
- Special thanks to the Finance Committee, Capital Committee, the Town Administrator, Bill Caldwell and the accountant, Fred Aponte for their roles in preparing the budget for the annual town meeting.
- Indeed, thank you to everyone who participated in the preparations for the ATM and for the smooth-running operation of the Annual Town Election.

Select Board Meeting Minutes
May 10, 2023

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| Reorganization of the Board | Select member Smith moved that Maureen Cranson continue in her role as Chair, he takes the role of vice-chair, and Kirsten act as the Clerk. Select member Newman 2 nd . Select Member Smith – 2 nd . Select member Newman – Aye. Select member Smith – Aye. Chair Cranson – Aye. Motion carried. |
| Adjourn | <p>At 7:33 Select member Smith moved to adjourn Select member Newman – 2nd. Chairman Cranson – Aye. Select member Smith – Aye. Select member Newman - Aye. Motion Carried.</p> <p>Materials: agenda, minutes, TA report, entrance to public ways application</p> |