

TOWN OF STERLING

Select Board

April 26, 2023

	<p>Chair Cranson called the Select Board meeting to order at 6:34 pm. Roll Call: Chair Cranson – Present. Select member Smith – Present. Select member Kilcoyne – Present.</p> <p>Town Administrator, Bill Caldwell – present. Senior Executive Administrative Assistant, Kama Jayne - absent.</p>
Minutes	<p>Select member Kilcoyne moved to approve the April 12, 2023 minutes, as amended. Select Member Smith – 2<sup>nd</sup>. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. Motion carried.</p>
Award Scholarships	<p>The Scholarship Committee proposed that the following students be approved to receive the \$400.00 scholarships for this year. Those students are: Alec Lee Thibeault, Karisa J. Juneau and Maeve Keneally. Chair Cranson moved to approve the recommendation of the Scholarship Committee. Select member Kilcoyne 2<sup>nd</sup>. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. Motion carried. Those students will be invited to attend the next select Board meeting.</p>
Appoint Conservation Agent	<p>Bryanna Weigel was introduced to the Board. She lives in Princeton. Her education and experience make her the prime candidate for the vacant position of Conservation Agent for the Town. After discussion, Select member Kilcoyne moved to appoint Bryanna Weigel as the Conservation Agent. Select Member Smith – 2<sup>nd</sup>. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. Motion carried.</p>
Appoint Assistant Town Clerk	<p>Upon the request of the Town Clerk and approval of the request by the Town Administrator, the Board was asked to consider Shane Rhodes for the position of Assistant Town Clerk. After discussion, Select member Kilcoyne moved to appoint Shane Rhodes as the Assistant Town Clerk. Select Member Smith – 2<sup>nd</sup>. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. Motion carried.</p>
ZBA appointments	<p>After discussion, Select member Kilcoyne moved to reappoint Pat Fox to the ZBA Board. Select Member Smith – 2<sup>nd</sup>. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. Motion carried.</p> <p>Select member Kilcoyne moved to reappoint Diana Baldarelli to the ZBA Board. Select Member Smith – 2<sup>nd</sup>. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. Motion carried.</p> <p>Select member Kilcoyne moved to appoint Joseph Testagrossa as an alternate member of the ZBA Board. Select Member Smith – 2<sup>nd</sup>. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. Motion carried. These are 3 year terms.</p>
1835 committee – brick building	<p>Carl Corrinne, Chair of the 1835 Town Hall, addressed the Board regarding the removal of the Brick Building that is situated on the Maple Street side of the 1835 Town Hall. The building was originally constructed in 1920 as an electric transformer substation. Mr. Corrinne stated that the Mass Historical Commission, has confirmed that the building is not listed in the historical records. Its removal would provide an additional 9 parking spaces.</p> <p>Estimates for both moving and demolishing the small brick building were obtained. To move the building and prepare a place for it to sit was approximately \$77,200.00. However, there are concerns about the integrity of the building and its ability to survive the move. Also, no appropriate use of the building has been determined.</p> <p>Whereas; to demolish the building would cost approximately \$2,750.00 for removal of the debris after the DPW brings the building down.</p>

Building  
Commissioner's  
inter-municipal  
contract renewal

Cathy Harragian, chair of the Historical Commission, advocated for keeping the building for its historical significance. No votes were taken.

Sign Fire MOU

After discussion, Select member Kilcoyne moved to continue the inter-municipal agreement with Boylston for the services of the Building Commissioner. Select Member Smith – 2<sup>nd</sup>. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. Motion carried. The Boylston Select Board has already signed the agreement.



2023 4 26 Fire MOU

Signed .pdf

TA Report

Ross Perry presented the Fire Department MOU to the Board. The fire union representative and Town Negotiators signed the MOU. The contract will be updated and signed at a future meeting.

### Town Administrator Update

- IMA – Facilities – Position posted. Looks for dates to interview
- Beach ADA grant bathroom
- \$100,000 for playground filed
- Roof work has commenced
- MT wall @ Peg's delays
- Path @Peg's Pond scheduled for 5/15
- Beach earmark - \$50,000 potentially
- 5/1 ATM, 5/8 Election

#### Project updates:

1. Playground – Installed, waiting on fence
2. Library Lift/Elevator – Otis for elevator modernization
3. School Flooring – Chocksett complete. Houghton this summer
4. Storage Building – Exploring options
5. Peg's Pond – MT for wall after spring break, Leone's spring
6. Butterick Roof – All approved. Waiting for timeline.
7. Town Beach – ConCom approval. Final Design
8. 1835 Building Septic – Will need bid documents. Easements required.
9. 1835 – Install acoustic tiles, suspended ceiling downstairs, window protection on stage
10. 62/140 engineering – Green International – rotary design
11. Maple Street sidewalks – ROW, Design underway. Work for this year.
12. Downtown revitalization – survey plans received – bury utilities will coordinate with Ryan and SMLD. Lights poles/fixtures ordered.
  - a. Design of sidewalks, road crossings, parking, etc.

ARPA Project	Approved	Spent/status
Light Department Broadband	352,000	352,000
CLA ARPA Consulting	1,325.63	1,325.63
Building Commissioner Vehicle	30,000	28,202
Water Main Replacement	74,750	8,350
Library Elevator	200,000	47,089.20
Houghton Playground	120,000	120,000*

Select Board Meeting Minutes

April 26, 2023

Route 140 & 62 Design	250,000	78,934.68
COVID-19 Supplies	4,435	4,435
Comcast – Utilities	153,068	0
DPW Cold Storage	212,000	0
Total	\$1,397,578.63	\$640,336.51
2,443,264 total to Sterling	1,045,685.37	

PSAs

- Special thanks went out to all of the people who helped out with the Clean-up day. It was an environmental success. Over 100 people participated in the effort.
- Candidate's night was a success. Thank you to everyone who participated.
- This is John Kilcoyne's last meeting as a select Board member. He received sincere praise and appreciation for his 9 years of service as a select Board member. John thanked the board, the Town Administrator and the employees for their dedication to their jobs and for helping the board to achieve their goals. Mr. Kilcoyne will be missed.

Adjourn

At 7::34 Select member Kilcoyne moved to adjourn Select member Smith – 2<sup>nd</sup>. Chairman Cranson – Aye. Select member Smith – Aye. Select member Kilcoyne - Aye. Motion Carried.

Executive Session: MGL C.30A, Sec. 21(a) Reason 3 – to discuss strategy with respect to collective bargaining – Fire was not required.

Materials: agenda, minutes, TA report, municipal agreement, resumes, brick building info