

TOWN OF STERLING

Select Board

March 29, 2023

	<p>Chair Cranson called the Select Board meeting to order at 6:30 pm. Roll Call: Chair Cranson – Present. Select member Smith – Present. Select member Kilcoyne – Present.</p> <p>Town Administrator, Bill Caldwell – present. Senior Executive Administrative Assistant, Kama Jayne - present.</p>
Minutes	<p>Select member Kilcoyne moved to approve the March 15, 2023 minutes. Select Member Smith – 2nd. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. Motion carried.</p> <p>Select member Kilcoyne moved to approve the March 23, 2023 minutes, as written. Select Member Smith – 2nd. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. Motion carried.</p>
Public Hearing Primrose Lane	<p>At 6:32, Select member Kilcoyne moved to open the Public Hearing regarding the acceptance of Primrose Lane as a public way in accordance with the Massachusetts General Law, Chapter 82, Section 21-23. Select Member Smith – 2nd. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. Motion carried.</p> <p>At the Planning Board meeting on February 23, 2023, the Planning Board voted to accept the As-Built Plan for the Primrose Lane Subdivision and recommends that the Road Acceptance Article for Primrose Lane be placed on the May 1, 2023 Town Meeting Warrant. Select member Kilcoyne moved to accept the layout of Primrose Lane as a Public Way. Select member Smith – 2nd. Select member Smith – Aye. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion Carried. The acceptance of Primrose Lane will be included in the warrant for the voters to consider. The layout will be filed with the Town Clerk.</p> <p>At 6:36 Selectman Select member Kilcoyne moved to close the Public Hearing. Select Member Smith – 2nd. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. Motion carried.</p>
Approval of Antique Permits	<p>After discussion, Select member Kilcoyne moved to approve the Antique permits for the following: Nouveaux Riches, Everett Pierce, Oh My Gosh Antiques and Collectibles, Pratts Junction Antiques, Sterling Rare Coin, and Redemption Rock Trading Post. Select member Smith 2nd. Chair Cranson – Aye. Select member Smith – Aye. Select Member Kilcoyne – Aye. Motion Carried.</p>
Appoint to the Historical Commission	<p>After discussion, Select member Kilcoyne moved to appoint Amanda Littlefield to the Historical Commission. Select member Smith 2nd. Chair Cranson – Aye. Select member Smith – Aye. Select Member Kilcoyne – Aye. Motion Carried. The term will expire on June 30, 2024.</p>
Appoint to the Conservation Commission	<p>After discussion, Select member Kilcoyne moved to appoint Matthew Marro to the Conservation Commission. Select member Smith 2nd. Chair Cranson – Aye. Select member Smith – Aye. Select Member Kilcoyne – Aye. Motion Carried. The term will expire on June 30, 2025.</p>
Sterling Street Market	<p>After discussion, Select member Kilcoyne moved to approve the request for the Sterling Street market. Select member Smith 2nd. Chair Cranson – Aye. Select member Smith – Aye. Select Member Kilcoyne – Aye. Motion Carried. The market will be held on Saturdays on the Town Common from May 13 – October (weather permitting).</p>

Vote support of warrant articles	<p>The Select Board voted their support, regarding the following warrant articles;</p> <div><div><div>1. FY2024 Operating Budget - Motion – Kilcoyne – Unanimous.</div><div>2. Wachusett Regional School District Assessment - Motion – Kilcoyne – Unanimous.</div><div>3. Montachusett Vocational Regional School Assessment - Motion – Kilcoyne – Unanimous.</div><div>4. Snow and Ice Deficit</div><div>5. Elected Officers Compensation</div><div>6. Municipal Light Board Compensation</div><div>7. Stabilization Fund</div><div>8. Capital Investment Fund</div><div>9. OPEB Trust Fund</div><div>10. Reserve Fund For FY24</div><div>11. Ambulance Receipts to Capital Investment Fund</div><div>12. Prior Year Warrant Articles</div></div><div>C O N S E N T</div><div>Articles 4-12 – Motion of Support by Member Kilcoyne – Unanimous – Motion Carried</div></div>
Sign warrant	<div><div>13. FY2024 Water Operating Budget – Motion – Kilcoyne – Unanimous.</div><div>14. Water Department Capital - Motion – Kilcoyne – Unanimous</div><div>15. Capital Projects and Funding Sources - Motion – Kilcoyne – Unanimous</div><div>16. DPW Facility Feasibility Study - Motion – Kilcoyne – Unanimous</div><div>26. General Bylaw Trash User Fees - Motion – Kilcoyne – Unanimous</div><div>35. Animal Control Bylaw - Motion – Kilcoyne – Cranson opposed -Motion Carried</div><div>36. Animal Control Bylaw - Motion – Kilcoyne – Cranson opposed -Motion Carried</div><div>37. Animal Control Bylaw - Motion – Kilcoyne - Cranson opposed -Motion Carried</div><div>38. Animal Control Bylaw - Motion – Kilcoyne – Cranson opposed -Motion Carried</div><div>Animal Control Bylaw – Motion – Kilcoyne – Cranson opposed -Motion Carried</div></div> <p>Select member Kilcoyne moved to sign the annual Town Meeting Warrant. Select member Smith 2nd. Chair Cranson – Aye. Select member Smith – Aye. Select Member Kilcoyne – Aye. Motion Carried.</p>

TA Report

Town Administrator Update

- Warrant
- Planning – One Stop Expression of Interest – Performance Zone
- DLTA – MBTA Adjacent Community – Working to identify parcels
- IMA – Facilities – Posting position
- Beach ADA grant bathroom
- Conservation Agent – 3 applicants
- Assistant Town Clerk opening
- \$100,000 for playground filed
- 8/18 ZipTrip, Magazine spotlight
- SHI – getting closer to 10%
- 5/1 ATM, 5/8 Election

Project updates:

1. Playground – Installed, waiting on fence
2. Library Lift/Elevator – Otis for elevator modernization
3. School Flooring – Chocksett complete. Houghton next year
4. Storage Building – Exploring new options
5. Peg's Pond – Monty Tech – Wall in spring. Sterling Greenery has removed bricks.
6. Butterick Roof – Awarded contract. Spring work
7. Town Beach – McCarty Engineers have begun survey/design. Conservation Commission hearing
8. 1835 Building Septic – Will need bid documents. Easements required.
9. 1835 – Install acoustic tiles, suspended ceiling downstairs, window protection on stage
10. 62/140 engineering – Green International – rotary design
11. Maple Street sidewalks – ROW, Design underway
12. Downtown revitalization – survey plans received – bury utilities will coordinate with Ryan and SMLD. Lights poles/fixtures ordered.
 - a. Design of sidewalks, road crossings, parking, etc.

ARPA Project	Approved	Spent/status
SMLD Fiber	352,000	352,000
Library Lift/Elevator	200,000	47000 (117,000 for elevator)
Playground Equipment School	115,000 (130,000 citizens)	Contract approved 216,074.80
DPW Cold Storage	212,000	
62/140 Design	250,000	Contract signed 248,487.22
Water main Campground	18,550	Contract amended 18,550
Building Dept. Vehicle	30,000	28,202
Comcast – Downtown	153,068	
CLA Reporting		1325.63
Total	1,300,618	

Select Board Meeting Minutes
March 29, 2023

PSAs	<ul style="list-style-type: none">• Candidate’s night will take place on April 24th.• Welcome to Matt Stelmach. He is the new manager of the Sterling Light Department.• Happy Easter to everyone.• The Town wide clean-up day is April 22nd.
Adjourn	<p>At 7:18 Select member Kilcoyne moved to adjourn the public meeting and to convene in executive session – G.L. c. 30A, Sec. 21(a) – Reason 3 – To discuss strategy with respect to collective bargaining. Select member Smith – 2nd. Chairman Cranson – Aye. Select member Smith – Aye. Select member Kilcoyne - Aye. Motion Carried. The meeting to reconvene in public session only to adjourn.</p> <p>At 7:55, the Board re-entered public session and Select member Kilcoyne moved to adjourn. Select member Smith – 2nd. Chairman Cranson – Aye. Select member Smith – Aye. Select member Kilcoyne - Aye. Motion Carried.</p> <p>Materials: agenda, minutes Primrose information, volunteer applications, Sterling St. Market request, draft warrant</p>