

TOWN OF STERLING

Select Board

March 15, 2023

Minutes	<p>Chair Cranson called the Select Board meeting to order at 6:31 pm. Roll Call: Chair Cranson – Present. Select member Smith – Present. Select member Kilcoyne – Present.</p> <p>Town Administrator, Bill Caldwell – present. Senior Executive Administrative Assistant, Kama Jayne - present.</p> <p>Select member Kilcoyne moved to approve the March 1, 2023 minutes, as written. Select Member Smith – 2<sup>nd</sup>. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. Motion carried.</p>
61A Release Justice Hill Road	<p>At 6:33, Select member Kilcoyne moved to open the Public Hearing. Select member Smith – 2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith – Aye. Motion Carried.</p> <p>The Planning Board, Conservation Commission and Board of Assessors have voted to approve the release of Lot 8 on Justice Hill Road from 61A and not to pursue the purchase of the property. Select Board member Kilcoyne moved to approve the release of Lot 8 on Justice Hill Road (Deed Ref. Book 6059, Page 338 – Assessor’s map 18, Parcel 16 at 4.27+ acres). Select member Smith - 2nd. Select member Smith – Aye. Chair Cranson – Aye. Select member Kilcoyne – Aye. Motion carried.</p> <p>At 6:35, Select member Kilcoyne moved to close the Public Hearing. Select member Smith – 2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith – Aye. Motion Carried.</p>
Update Board of Health	<p>Board of Health Agent, David Favreau, addressed the Select Board on the following;</p> <ol style="list-style-type: none"> <li>1. Affirmative outcome - 46 Main Street bedroom count. – By considering additional information at their February 1st meeting, the BOH was able to grant the request for an allowance of an additional bedroom for the septic system on this property.</li> <li>2. Effective January 2, 2023 the BOH adopted and published their amended fee structure: <ul style="list-style-type: none"> <li>• <a href="http://sterling-ma.gov">STERLING BOARD OF HEALTH (sterling-ma.gov)</a></li> </ul> </li> <li>3. On December 8<sup>th</sup>, 2022 the BOH adopted the amended local regulations for Subsurface Disposal System Regulations: <a href="#">2022-12-08 boh sds regs attested copy.pdf (sterling-ma.gov)</a> <ul style="list-style-type: none"> <li>• Per the Guidelines of MGL Chapter 111 Sec 31, True Attest copies of Amendments were sent to the MA DEP</li> </ul> </li> <li>4. Per Gov. Healey’s Recommendation, the FY 24 Tax relief proposal will double the maximum credit for septic replacement in primary residences to 12K</li> </ol>
Inter-Municipal Agreement	<p>The Town Administrators from Sterling and West Boylston have proposed an inter-municipal agreement for a Facilities Manager between the two towns. After consideration, Select member Kilcoyne moved to approve the inter-municipal agreement for a Facilities Manager with the Town of West Boylston. Select member Smith – 2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye.</p> <div data-bbox="906 1671 954 1734" data-label="Image"> </div> <p>2023 3 15 IMA for Facilities Manager 2</p> <p>Select member Smith – Aye. Motion Carried.</p>
Seasonal Alcohol	<p>After discussion, Select Member Kilcoyne moved to approve the Seasonal Alcohol License for Sterling National Country Club. Select member Smith 2<sup>nd</sup>. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith – Aye. Motion Carried</p>

Support of  
Articles

The Select Board voted their support, regarding the following warrant articles;

- 1. FY2024 Operating Budget - **HOLD**
- 2. Wachusett Regional School District Assessment - **HOLD**
- 3. Monatachusett Vocational Regional School Assessment - **HOLD**
- 4. Snow and Ice Deficit
- 5. Elected Officers Compensation
- 6. Municipal Light Board Compensation
- 7. Stabilization Fund
- 8. Capital Investment Fund
- 9. OPEB Trust Fund
- 10. Reserve Fund For FY24
- 11. Ambulance Receipts to Capital Investment Fund
- 12. Prior Year Warrant Articles
- 13. FY2024 Water Operating Budget – **HOLD**
- 14. Water Department Capital - Motion – Kilcoyne – **HOLD**
- 15. Capital Projects and Funding Sources - Motion – Kilcoyne – **HOLD**
- 16. DPW Facility Feasibility Study - Motion – Kilcoyne – **HOLD**
- 17. Job Classification - Motion – Kilcoyne – Unanimous
- 18. Compensation Schedule - Motion – Kilcoyne – Unanimous
- 19. Compensation Schedule – Call Fire Force - Motion – Kilcoyne – Unanimous
- 20. Stipend Positions - Motion – Kilcoyne – Unanimous
- 21. Miscellaneous Positions - Motion – Kilcoyne – Unanimous
- 22. Longevity Schedule - Motion – Kilcoyne – Unanimous
- 23. MGL Acceptance – Nomination Papers - Motion – Kilcoyne – Unanimous

C  
O  
N  
S  
E  
N  
T

**HOLD**

- 24. MGL Acceptance – Veterans Property Tax Exemption - Motion – Kilcoyne – Unanimous
- 25. MGL Municipal Officer Indemnification - Motion – Kilcoyne – Unanimous
- 26. General Bylaw Trash User Fees - Motion – Kilcoyne – **HOLD**
- 27. Accessory Dwelling Unit Bylaw - Motion – Kilcoyne – Unanimous
- 28. Accessory Dwelling Unit Bylaw - Motion – Kilcoyne – Unanimous
- 29. Temporary Moratorium on Non-Medical Marijuana Establishments - Motion – Kilcoyne – Unanimous
- 30. Primrose Lane Acceptance - Motion – Kilcoyne – Unanimous
- 31. West Sterling Schoolhouse Referendum – Motion to include this article on the warrant – Kilcoyne – Unanimous. The Select Board, Capital Committee, and Finance Committee do not support this article.
- 32. Naming of Softball Field 1 – Griffin Road - Motion – Kilcoyne – Unanimous
- 33. Principal Use Change - Motion – Kilcoyne – Citizens petition
- 34. Principal Use Change - Motion – Kilcoyne – Citizens petition
- 35. Animal Control Bylaw - Motion – Kilcoyne – **HOLD**
- 36. Animal Control Bylaw - Motion – Kilcoyne – **HOLD**
- 37. Animal Control Bylaw - Motion – Kilcoyne – **HOLD**
- 38. Animal Control Bylaw - Motion – Kilcoyne – **HOLD**
- 39. Animal Control Bylaw – Motion – Kilcoyne – **HOLD**

**Town Administrator Update**

- Budget update
- School 4.91% - March 23
  - Warrant
  - Testimony to House Committee – Ch90
  - Governor’s Announcement – Rural Policy Director
  - Planning – One Stop Expression of Interest – Performance Zone
  - DLTA – MBTA Adjacent Community
  - IMA – Facilities
  - Beach ADA grant bathroom

# Select Board Meeting Minutes

March 15, 2023

- Conservation Commission
- Assistant Town Clerk

## Project updates:

1. Playground – Installed, waiting on fence
2. Library Lift/Elevator – Otis for elevator modernization
3. School Flooring – Chocksett complete. Houghton next year
4. Storage Building – Exploring new options
5. Peg's Pond – Monty Tech – Wall in spring. Sterling Greenery has removed bricks.
6. Butterick Roof – Awarded contract. Spring work
7. Town Beach – McCarty Engineers have begun survey/design. Conservation Commission hearing
8. 1835 Building Septic – Will need bid documents. Easements required.
9. 1835 – Install acoustic tiles, suspended ceiling downstairs, window protection on stage
10. 62/140 engineering – Green International – rotary design
11. Maple Street sidewalks – ROW, Design underway
12. Downtown revitalization – survey plans received – bury utilities will coordinate with Ryan and SMLD. Lights poles/fixtures ordered.
  - a. Design of sidewalks, road crossings, parking, etc.

ARPA Project	Approved	Spent/status
SMLD Fiber	352,000	352,000
Library Lift/Elevator	200,000	47000 (117,000 for elevator)
Playground Equipment School	115,000 (130,000 citizens)	Contract approved 216,074.80
DPW Cold Storage	212,000	
62/140 Design	250,000	Contract signed 248,487.22
Water main Campground	18,550	Contract amended 18,550
Comcast – Downtown	153,068	
CLA Reporting		1325.63
Total	1,300,618	

PSAs

- Thank you to all emergency responders for their service during the last snow storm.
- Scholarships available.
- Candidate's night will be held on April 24<sup>th</sup>.

Adjourn

- April 22 is the Town-wide Clean-Up day. Those wishing to participate are invited to the Town Common for distribution of territory and supplies. Rain date is April 29<sup>th</sup>.
- Thank you to Michelle Boyce for her service in the Clerk's office and the Board wishes her well in her new job.

At 7:37, Selectman Kilcoyne moved to adjourn. Select member Smith – 2<sup>nd</sup>. Chairman Cranson – Aye. Select member Smith – Aye. Select member Kilcoyne - Aye. Motion Carried.

Materials: agenda, minutes, 61A docs., inter-municipal agreement, seasonal permit, draft warrant