


TOWN OF STERLING
Select Board
February 15, 2023

	<p>Chair Cranson called the Select Board meeting to order at 6:30 pm. Roll Call: Chair Cranson – Present. Select member Smith – Present. Select member Kilcoyne – Present.</p> <p>Town Administrator, Bill Caldwell – present. Senior Executive Administrative Assistant, Kama Jayne - present.</p>
Minutes	<p>Select member Kilcoyne moved to approve the minutes of February 1, 2023. Select Member Smith – 2nd. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye Motion carried.</p>
Primrose Lane	<p>After discussion, Select member Kilcoyne moved that the Select Board vote its intention to lay out Primrose Lane as a public way, all as shown on a plan entitled “Subdivision Plan Resubmittal Primrose Lane Sterling, MA,” dated June 20, 2022, prepared by Cabco Consult, recorded with the Worcester South District Registry of Deeds in Plan Book 965, Plan 71, on file with the Town Clerk, and to forward this vote and the plan to the Planning Board for its comments and recommendations pursuant to G.L. c. 41, §§81G and 81I. Select member Smith – 2nd. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. The motion carried.</p>
Appointment to Recreation Committee	<p>The Recreation Committee has voted and requested that Jennifer Corless be appointed to the Committee. After consideration, Select member Kilcoyne moved to appoint Jennifer Corless to the Recreation Committee. Select member Smith 2nd. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. The motion carried. Ms. Corless’ term will expire on June 30, 2025.</p>
Approve non-union COLAs	<p>After consideration, Select member Kilcoyne moved to approve a 3% COLA increase for non-union employees in the FY24 budget. Chair Cranson 2nd. Select member Kilcoyne – Aye. Select member Smith – Abstained. Chair Cranson – Aye. The motion carried.</p>
Voting Hours for local election	<p>The Town Clerk has proposed hours for the local elections. She documented the substantial extra cost associated with having the poles open longer than one shift. After discussion, Select member Kilcoyne moved to accept the proposed voting hours of Noon to 7:00pm for the Town Election, to be held on May 8, 2023. Select member Smith 2nd. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. The motion carried. Vote by mail will be available.</p>
Fair Appointment	<p>The Fair Committee has requested that Megan Fowler-Magaw be appointed to the Committee. After consideration, Select member Kilcoyne moved to appoint Megan Fowler-Magaw to the Fair Committee. Select member Smith 2nd. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. The motion carried. Ms. Fowler-Magaw’s term will expire on June 30, 2024.</p>
Worcester Regional Retirement COLA	<p>The Worcester Regional Retirement Board has requested that the Board consider the approval of an additional 2% cost-of-living adjustment, as authorized by Chapter 269 of the Acts of 2022, which</p> <div data-bbox="1026 1646 1081 1705"></div> <p>2023 2 15 WRRS Memo - COLA.pdf</p> <p>Governor Baker signed into law on November 16, 2022. After consideration, Select Member Smith moved to deny the request for an additional 2% COLA for Worcester County Town retirees. Chair Cranson 2nd. Select member Kilcoyne – Abstained. Select member Smith – Aye. Chair Cranson – Aye. The motion carried.</p>

1835 Town Hall
Signage

After discussion, Select member Kilcoyne moved that there be no banners or signage affixed to the 1835 Town Hall Building. Select member Smith 2nd. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. The motion carried

TA Report

Town Administrator Update

Budget update

- Capital Items recommend for warrant
- Waiting on final insurance numbers, schools
- Received appraisal quote for easements. The Foster Company will be engaged.
- Age and Dementia Friendly Training
- DLTA Grant award – MBTA Adjacent community to assist with the bylaw
- Two Police Cruisers have been delivered
- ARPA Request – Building Commissioner – for car- Select member Kilcoyne moved to have the TA move forward on the purchase of a new four-wheel drive vehicle for the Building Commissioner to use. Select member Smith – 2nd. Select member Smith – Aye. Chair Cranson – Aye. Select member Kilcoyne – Aye. Motion carried. The motion carried.
- The TA will continue to explore the possibility of an inter-municipal agreement for facilities position
- The North Central Chamber of Commerce has offered to donate a sign for the West Boylston side of Route 12.

Project updates:

1. Playground – Installed, waiting on fence
2. Library Lift/Elevator – start with lift – will solicit quotes from vendors. Elevator will need engineering
3. School Flooring – Chocksett complete. Houghton next year.
4. Storage Building – Proposal significantly more than expected
5. Peg's Pond – Monty Tech – Wall in spring. Sterling Greenery has removed bricks.
6. Butterick Roof – Awarded contract. Spring work
7. Town Beach – McCarty Engineers have begun survey/design. Conservation Commission hearing
8. 1835 Building Septic – Will need bid documents. Easements required.
9. 1835 furniture –Curtains, acoustic sound panels
10. 62/140 engineering – entered into agreement with Green International
11. Maple Street sidewalks – site visit. Design begins
12. Downtown revitalization – survey plans received – bury utilities will coordinate with Ryan and Darren. Lights poles/fixtures ordered.
 - a. Design of sidewalks, road crossings, parking, etc.

PSAs

Adjourn

ARPA Project	Approved	Spent/status
SMLD Fiber	352,000	352,000
Library Lift/Elevator	200,000	
Playground Equipment School	115,000 (130,000 citizens)	Contract approved 216,074.80
DPW Cold Storage	212,000	
62/140 Design	250,000	Contract signed 248,487.22
Water main Campground	18,550	Contract amended 18,550
Comcast – Downtown	153,068	
CLA Reporting		1325.63
Total	1,300,618	

Select Board Meeting Minutes
February 15, 2023

Volunteers needed for MJTC, MART and to head town-wide clean-up.
Scholarships available.
The school budget meeting will be held on Feb. 27th.

At 7:19 Selectman Kilcoyne moved to adjourn. Select member Smith – 2nd. Chairman Cranson – Aye.
Select member Smith – Aye. Select member Kilcoyne - Aye. Motion Carried.

Materials: agenda, minutes, Primrose Lane proposal, volunteer applications, WRRS COLA request