

TOWN OF STERLING
Select Board
February 1, 2023

Minutes	<p>Chair Cranson called the Select Board meeting to order at 6:30 pm. Roll Call: Chair Cranson – Present. Select member Smith – Present. Select member Kilcoyne – Present.</p> <p>Town Administrator, Bill Caldwell – present. Senior Executive Administrative Assistant, Kama Jayne - present.</p> <p>Select member Kilcoyne moved to approve the minutes of January 18, 2022, with the correction of a typo. Select Member Smith – 2nd. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye Motion carried.</p> <p>Select member Kilcoyne moved to approve the executive minutes of January 18, 2022, not to be released. Select Member Smith – 2nd. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye Motion carried.</p>
Septic issue - 46 Main Street	<p>Mr. and Mrs. Hanrahan of 46 Main Street wish to contest a determination made by the Board of Health, concerning the number of bedrooms assessed at their property. The problem has arisen due to the fact that the documents, used by the BOH for their determination show that the property has a cesspool without a design. Therefore, they made a determination, with the backing of the State, that the current cesspool was not sufficient to handle an additional bedroom. However, the Hanrahans state that they have uncovered additional town documents which support their request to deem the cesspool adequate to support more than one bedroom.</p> <p>The Select Board made it clear that the Board of Health is an elected Board and therefore, the Select Board has no jurisdiction over them. However, the Hanrahans were encouraged to make their documents available to the BOH, prior to their meeting on February 9th, when this issue is to be further discussed.</p>
FY24 non-union COLAs	<p>Tabled</p>
Appointments to ACAB	<p>The Animal Control Advisory Board has voted and requested that Fran Simonds and Jill Mongeau Gaines be appointed to the ACAB. After consideration, Select member Kilcoyne moved to appoint Fran Simonds and Jill Mongeau Gaines to the Animal Control Advisory Board. Select member Smith 2nd. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. The motion carried. Their terms will expire on 6/30/2024.</p>
Appointments to Recreation Committee	<p>The Recreation Committee has voted and requested that Laura Darrow and Thomas Hollywood be appointed to the Committee. After consideration, Select member Kilcoyne moved to appoint Laura Darrow and Thomas Hollywood to the Recreation Committee. Select member Smith 2nd. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. The motion carried. Ms. Darrow’s term will expire on June 30, 2026. Mr. Hollywood’s term will expire on June 30, 2025.</p>
Consider EDC proposal for Downtown Façade Upgrade	<p>The EDC sub-committee wants to engage Structural HD to render an architectural façade for the buildings that run from 7 to 27 Main Street. The cost of the rendering, without details and specifications, would be three thousand and fifty dollars. The EDC wants to use the rendering to encourage the property owners to upgrade the buildings, in keeping with the other proposed Town renovations. After consideration, Select member Kilcoyne moved to approve the disbursement of EDC funds to pay for the rendering of updates to the façade of the buildings that run from 7 to 27 Main Street. Select member Smith 2nd. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. The motion carried.</p>

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ATM article for acceptance of MGL Chapter 258 Section 13

The Board considered [General Law - Part III, Title IV, Chapter 258, Section 13 \(malegislature.gov\)](http://malegislature.gov). Adoption of this section would indemnify, save harmless municipal officers, elected or appointed from personal financial loss and expense. After consideration, Select member Kilcoyne moved to place the adoption of Part III, Title IV, Chapter 258, Section 13 on the ATM warrant to be considered by the voters. Select member Smith 2nd. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. The motion carried.

Voting hours for local election

Tabled

Zoning Amendment

The Town Planner, Steve Wallace, addressed the Board regarding proposed Zoning Amendments. These proposals will amend the bylaw regarding accessory dwellings and remove the bylaw concerning the marijuana moratorium. (The moratorium is no longer needed because of the limits set on marijuana establishments in Section 301-4.9B of the protective bylaws.) It is required that the Planning Board hold a public hearing on these proposals before they can be voted at the Annual Town Meeting. After discussion, Select member Kilcoyne moved to refer the proposed zoning amendments to the Planning Board for public hearing. Select member Smith 2nd. Select member Kilcoyne – Aye. Select member Smith – Aye. Chair Cranson – Aye. The motion carried. The hearing will be held on February 23 at 6:30.

TA Report

Town Administrator Update

- ADA Grant – Beach bathroom
 - Awarded \$25,600
- Budget Update
- Department meeting
- Meeting with Gobi Team
- WRSD Budget
- Finance Committee/Capital Meetings
- Earth Removal
- Primrose Ln – Road acceptance

Project updates:

1. Playground – Installed, waiting on fence
2. Library Lift/Elevator – start with lift – will solicit quotes from vendors. Elevator will need engineering
3. School Flooring – Chocksett complete. Houghton next year.
4. Storage Building – Proposal significantly more than expected
5. Peg's Pond – Monty Tech – Wall in spring. Sterling Greenery has removed bricks.
6. Butterick Roof – Awarded contract. Spring work
7. Town Beach – McCarty Engineers have begun survey/design. Conservation Commission hearing
8. 1835 Building Septic – Will need bid documents. Easements required.
9. 1835 furniture –Curtains, acoustic sound panels
10. 62/140 engineering – entered into agreement with Green International
11. Maple Street sidewalks – site visit. Design begins
12. Downtown revitalization – survey plans received – bury utilities will coordinate with Ryan and Darren. Lights poles/fixtures ordered.
 - a. Design of sidewalks, road crossings, parking, etc.

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ARPA Project	Approved	Spent/status
SMLD Fiber	352,000	352,000
Library Lift/Elevator	200,000	
Playground Equipment School	115,000 (130,000 citizens)	Contract approved 216,074.80
DPW Cold Storage	212,000	
62/140 Design	250,000	Contract signed 248,487.22
Water main Campground	18,550	Contract amended 18,550
Comcast – Downtown	153,068	
CLA Reporting		1325.63
Total	1,300,618	

PSAs

- A reminder that all departments must go through the Town Administrator prior to engaging Town Counsel.
- The EDC is looking for someone to spearhead the spring town-wide clean-up.
- Please refrain from littering!
- Thank you to all volunteers.
- The senior center and library will serve as warm centers during this sub-zero, cold, weekend.

Adjourn

At 7:44 Selectman Kilcoyne moved to adjourn. Select member Smith – 2nd. Chairman Cranson – Aye. Select member Smith – Aye. Select member Kilcoyne - Aye. Motion Carried.

Materials: agenda, minutes, TA Update, draft proposal of Zoning amendments, volunteer applications, Structural HD Agreement, copy of MGL chapter 258 Section 13