

TOWN OF STERLING
Select Board
September 28, 2022

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| | <p>Chair Cranson called the Select Board meeting to order at 6:31 pm. Roll Call: Chair Cranson – Present. Select member Kilcoyne – present. Select member Smith – present. Town Administrator, Bill Caldwell present. Senior Executive Assistant, Kama Jayne - present.</p> |
| Minutes | <p>Select member Kilcoyne moved to approve the amended minutes of September 14, 2022. Select member Smith 2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.</p> |
| PH Earth Removal | <p>At 6:33 Select member Kilcoyne moved to open the Public Hearing regarding the Earth Removal permit for AF Amorello at 69 Leominster Road. Select member Smith -2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.</p> <p>Select member Kilcoyne moved to continue the Public Hearing regarding the Earth Removal permit for AF Amorello at 69 Leominster Road until 6:35 on October 26th. Select member Smith -2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.</p> <p>At 6:36 Select member Kilcoyne moved to close the public hearing. Select member Smith -2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.</p> |
| PH Alcohol License Transfer | <p>At 6:48 Select member Kilcoyne moved to open the Public Hearing regarding the application for a transfer of Alcohol License (Package Store) from Candice Wong Corp. DBA Sterling Deli and Convenience at 50 Leominster Road to Hanumant Corp.</p> <p>The applicant is Rajendrakumar Patel. He plans to keep the business running at the current address. After discussion, Select member Kilcoyne moved to approve the request for a transfer of license and to approve the pledge of the license. Select member Smith -2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.</p> <p>At 6:53 Select member Kilcoyne moved to close the public hearing. Select member Smith -2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.</p> |
| Cultural Council Appointments | <p>The Cultural Council voted affirmatively to support the appointments of Shawn Boyle and Julia Doherty-Meehan. After discussion, Select Board member Kilcoyne moved to approve the appointment of Shawn Boyle to the Cultural Council. Select member Smith -2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.</p> <p>Select Board member Kilcoyne moved to approve the appointment of Julia Doherty-Meehan to the Cultural Council. Select member Smith -2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.</p> |
| Step changes policy | <p>Bill Caldwell, Town Administrator, presented a policy for implementing step changes for employees. The board will further consider this proposal and vote at their next meeting.</p> |
| Sterling Inn update | <p>Scott Aponte spoke to the Board with regard to the future plans for the property formerly known as Sterling Inn on Worcester Road. This property was acquired at public auction. Mr. Aponte reported;</p> <ul style="list-style-type: none">• They do not plan to demolish the building but will renovate• Their goal is mixed use – condo’s and commercial retail space• The building will be returned to the 1906 colonial version of the building• The initial plan was for a restaurant but there are limitations, due to the septic.• They also own about 3.5 acres across the street which will be developed into condos.• The investment group will consider constructing condos which would address the need for 55 and over housing |

- The estimate to remove the asbestos is between \$300,000 and \$600,000
- It is anticipated that they may move forward by the spring of 2023

Early voting

The Town Clerk requested the Board approve the in-person early voting hours for the Nov. 8th State election. Select member Kilcoyne moved to approve the following in-person Early Voting hours to be held in the Room 112 of the Butterick Municipal Building on the following dates:

- Saturday, October 22nd 8am-2pm
- Monday, October 24th 10am – 3pm
- Tuesday, October 25th 10am - 3pm
- Wednesday, October 26th 10am – 3pm
- Thursday, October 27th 10am – 3pm
- Saturday, October 29th 8am – 2pm
- Monday, October 31st 8am – 5pm
- Tuesday, November 1st 8am – 5pm
- Wednesday, November 2nd 8am – 5pm
- Thursday, November 3rd 8am – 5pm
- Friday, November 4th 8am – 12pm

Select member Smith -2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.

Election Warrant

Select member Kilcoyne moved to sign the 2022 State Election warrant. Select member Smith -2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.

TA Report

Town Administrator Update

- Boards and Committee vacancies
- Drainage and paving Kendell Hill area
- PFAS Litigation – documents
- Attended Public Works Expo
- MIIA Risk Grant - DPW
- ADA Grant – Beach bathroom
- MRPC employment data
- Legislative Breakfast – fire districts

Project updates:

1. Playground – Will begin demo 9/6. Working on fencing quotes. Construction Monday
2. Library Lift/Elevator – start with lift – will solicit quotes from vendors. Elevator will need engineering
3. School Flooring – Chocksett complete. Houghton next year.
4. Storage Building – Met with engineer on Tuesday. Proposal significantly more than expected
5. Peg’s Pond – Receiving multiple quotes. Monty Tech students to build memorial wall
6. Butterick Roof –Construction docs 95% complete. Meeting regarding bidding. Asbestos remediation.
7. Town Beach – McCarty Engineers have begun survey/design
8. 1835 Building Septic – have construction plans. Will need bid documents
9. 1835 furniture – racks, tables, chairs
10. 62/140 engineering – entered into agreement with Green International
11. Maple Street sidewalks – site visit. Design begins
12. Downtown revitalization – survey plans received – bury utilities will coordinate with Ryan and Darren. Lights poles/fixtures ordered.

a. Design of sidewalks, road crossings, parking, etc.

| ARPA Project | Approved | Spent/status |
|-----------------------------|----------------------------|------------------------------|
| SMLD Fiber | 352,000 | 352,000 |
| Library Lift/Elevator | 200,000 | |
| Playground Equipment School | 115,000 (130,000 citizens) | Contract approved 216,074.80 |
| DPW Cold Storage | 212,000 | |
| 62/140 Design | 250,000 | Contract signed 248,487.22 |
| Water main Campground | 18,550 | Contract amended 18,550 |
| Total | 1,147,550 | 352,000+ |

PSAs

Select member Kilcoyne moved to close Meetinghouse Hill Road from the church to the library on October 24 from 4 – 8pm to ensure the safety of the participants of the Spooky walk. Select member Smith -2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.

Adjourn

- Cross Street will be closed on Saturday, October 1st for Art in the Park, which will be held between 10am – 3pm. (Oct. 15th is the rain date)
- A drive thru flu vaccine clinic will be held at the senior center on Oct 12 from 8:30 – 11:30. Appointments are required.
- The subject of a State boat ramp at the beach will be discussed with the Economic Development Committee and the East Lake Waushacum Association to see if it is in the best interest of the Town.
- The Farmers Market continues on Fridays.

At 7:23, Select member Kilcoyne moved to adjourn. Select member Smith – 2nd. Select member Kilcoyne – Aye. Chair Cranson – Aye. Select member Smith - Aye. Motion carried.

Materials: agenda, Minutes, , transfer of license; volunteer applications, memos, warrant