

TOWN OF STERLING  
Select Board  
September 14, 2022

	<p>Chair Cranson called the Select Board meeting to order at 6:30 pm. Roll Call: Chair Cranson – Present. Select member Kilcoyne – present. Select member Smith – present. Town Administrator, Bill Caldwell present. Senior Executive Assistant, Kama Jayne - present.</p>
Minutes	<p>Select member Kilcoyne moved to approve the minutes of Aug 31, 2022, as written. Select member Smith – 2<sup>nd</sup>. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith – Aye. Motion carried.</p>
Capital and Finance Appointments	<p>Finance and Capital committees consist of joint appointments which are made between the Finance Committee, the Select Board and the Moderator. Each Board has one vote and the Moderator has one vote. After discussion, Chair Cranson moved to appoint Liz Pape to the Capital Committee. It was 2<sup>nd</sup> by Select member Kilcoyne. The Select Board vote was unanimous. The moderator, Jennifer Scalise-Mullet, had approved this candidate. The Finance Committee had voted to approve this candidate. Motion carried. Ms. Pape’s term will expire on 6/30/2025.</p> <p>Select member Kilcoyne moved to appoint Paul Austin to the Finance Committee. Select member Smith – 2<sup>nd</sup>. The Select Board vote was unanimous. The moderator, Jennifer Scalise-Mullet, had approved this candidate. The Finance Committee had voted to approve this candidate. Motion carried. Mr. Austin’s term will expire on 6/30/2025.</p> <p>Select member Kilcoyne moved to appoint George Handy to the Finance Committee. Select member Smith – 2<sup>nd</sup>. The Select Board vote was unanimous. The moderator, Jennifer Scalise-Mullet, had approved this candidate. The Finance Committee had voted to approve this candidate. Motion carried. Mr. Handy’s term will expire on 6/30/2024.</p>
Energy Committee Appointment	<p>After discussion, Select member Kilcoyne moved to appoint Brian Pierce to the Energy Committee. Select member Smith – 2<sup>nd</sup>. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith – Aye. Motion carried. Mr. Pierce’s term will expire on 6/30/2024.</p>
Cultural Council Update	<p>Rosanne Mapp, Chair of the Cultural Council, reported to the Board. The Council will sponsor an event called Art in the Park on Oct. 1, 2022 from 10 -3. (Rain date Oct.15<sup>th</sup>) It will include performances, art sales, food and entertainment. Also included will be a Nature Lover’s Art Show for Sterling youth (Pre-K – 12<sup>th</sup> Grade). Those interested in applying for a cultural council grant are encouraged to file an application at CCoSterling@comcast.net.</p>
Weights and Measures Contract	<p>The Town of Sterling contracts with the Division of Standards to perform weights and measures functions, pursuant to MGL c98 Sec. 35(a). The division has now adopted a new fee structure for the Division’s performance of weights and measures functions for contracted municipalities. After discussion, Select member Kilcoyne moved that the Board sign the new contract with the Division of Standards. Select member Smith – 2<sup>nd</sup>. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith – Aye. Motion carried. Weights and measure services will continue to be supplied without fees to incentivize business in the Town.</p>
TA Report	<p style="text-align: center;"><b>Town Administrator Update</b></p> <ul style="list-style-type: none"><li>• Boards and Committee vacancies</li><li>• Drainage and paving Kendell Hill area</li></ul>

- Final Report – Comp Study verifying JDs and report

Letter to Army Corps of Engineers – Drainage East Waushacum. Chair Cranson moved to sign the proposed letter to the Army Corps of Engineers requesting assistance. Select member Kilcoyne 2<sup>nd</sup>. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith – Aye. Motion carried.

- Thank you to Fire, Police, DPW, SMLD, Fair Committee, Volunteers, Vendors for making Fair a success.
- PFAS Litigation – call Monday
- Final Comp study and JDs - see attached memo on proposed policy for step changes

Project updates:

1. Playground – Will begin demo 9/6. Working on Fencing quotes
2. Library Lift/Elevator – start with lift – will solicit quotes from vendors. Elevator will need engineering
3. School Flooring – Chocksett complete. Houghton next year.
4. Storage Building – Met with engineer on Tuesday. Proposal significantly more than expected
5. Peg’s Pond – Receiving multiple quotes. Monty Tech students to build memorial wall
6. Butterick Roof –Construction docs 95% complete. Meeting regarding bidding. Asbestos remediation.
7. Town Beach – McCarty Engineers have begun survey/design
8. 1835 Building Septic – have construction plans. Will need bid documents
9. 1835 furniture – racks, tables, chairs
10. 62/140 engineering – entered into agreement with Green International
11. Maple Street sidewalks – site visit. Design begins
12. Downtown revitalization – survey plans received – bury utilities will coordinate with Ryan and Darren. Lights poles/fixtures ordered.
  - a. Design of sidewalks, road crossings, parking, etc.

ARPA Project	Approved	Spent/status
SMLD Fiber	352,000	352,000
Library Lift/Elevator	200,000	
Playground Equipment School	115,000 (130,000 citizens)	Contract approved 216,074.80
DPW Cold Storage	212,000	
62/140 Design	250,000	Contract signed 248,487.22
Water main Campground	18,550	Contract amended 18,550
Total	1,147,550	352,000+

PSAs

- The Fair was a success and the Board thanked all involved for their work and dedication.
- The Board will request that a uniformed police officer be onsite at the polls, when school is in session.

Adjourn

- The DPW is working through the new trash and recycling program.
- Select member Smith and Bill Caldwell will attend the New England Public Works expo on the 21<sup>st</sup> at the Royal Plaza.

At 7:53, Select member Kilcoyne moved to adjourn. Select member Smith – 2<sup>nd</sup>. Select member Kilcoyne – Aye. Chair Cranson – Aye. Select member Smith - Aye. Motion carried.

Materials: agenda, Minutes, appointments, weights and measures contract, letter to ACFE