

TOWN OF STERLING
Select Board
August 3, 2022

Minutes	<p>Chair Cranson called the Select Board meeting to order at 6:30 pm. Roll Call: Chair Cranson – Present. Select member Kilcoyne – present. Select member Smith – present. Town Administrator, Bill Caldwell present. Senior Executive Assistant, Kama Jayne - present.</p> <p>Select member Kilcoyne moved to approve the minutes for July 20, 2022. Select member Smith 2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.</p> <p>Select member Kilcoyne moved to approve the executive minutes for Oct 25, 2021 (not to be released). Select member Smith 2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Abstained. Motion carried.</p> <p>Select member Kilcoyne moved to approve the executive minutes for November 1, 2021 (not to be released). Select member Smith 2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Abstained. Motion carried.</p>
Earth Removal	<p>Select member Kilcoyne moved to open the Public Hearing at 6:33pm, regarding the application for Earth Removal at the property located at 69 Leominster Road (Parcel 85-50). Select member Smith - 2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried. The applicant has requested that the Public Hearing be postponed.</p> <p>Therefore, Chair Cranson moved that the Earth Removal Public Hearing, for 69 Leominster Road, be postponed until 6:35 on August 31, 2022. Select member Kilcoyne 2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.</p> <p>Select member Kilcoyne moved to adjourn the Public Hearing at 6:35pm, regarding the application for Earth Removal at the property located at 69 Leominster Road (Parcel 85-50). Select member Smith -2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.</p>
Police officer appointment	<p>Chief Gaudette’s addressed the Board regarding the command staff’s choice to appoint Michael Porcaro as the newest patrol officer. This vacancy was created upon the retirement of Detective Johnson. Mr. Porcaro is a 17 year veteran for the Town of Princeton. After discussion, Select member Kilcoyne moved to appoint Michael Porcaro as the newest patrol officer for the Town of Sterling. Select member Smith – 2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.</p>
Girl Scout project	<p>Hannah Rausch, Mattea Morini, and Alyssa Trombley came before the Board to request permission to move forward with their Silver Award project for the Girls Scouts. After discussion, Select member Kilcoyne moved to permit the girls to hang bat boxes at locations near Muddy Pond and Chocksett. Select member Smith – 2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried. The girls have built bat houses and will place them in the Muddy Pond and Chocksett ball field areas to decrease the numbers of mosquitos which carry illness.</p>
Town Beach Erosion	<p>Barbara Roberti addressed the Board as the President of the Lake Association. The Lake Association members are concerned for the welfare of the Lake and would like to see the erosion problems solved before the beautification of the Lake moves forward. She reported that she was authorized to offer a donation to the Town, from the Lake Association, to be used toward the implementation of the Whitman and Bingham erosion control plan. Ms. Roberti was assured that the Board is aware of the Whitman and Bingham proposal for retention basins to stop the silt and erosion from negatively impacting the quality of the Lake water. The chair explained that erosion control is part of the</p>

School
Maintenance
agreement

DPW Update

project, as a whole, and will not be ignored. Further, it was explained that the Town will consider avenues for funding which are best suited to the project.

After discussion, Select member Kilcoyne moved to sign the school maintenance agreement. Select Member Smith – 2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.

Ryan Mouradian and DPW Board Chair, Deane Day addressed the board regarding the following:

DPW Maintenance

- The Roadside mower, approved at the 2021 annual town meeting, is being used and it is a huge improvement over our older and smaller machine.
- Various roadwork projects have been completed, including a substantial project over the Fairbanks Street culvert.

DPW Projects

- Paving scheduled for 2022 and 2023 – through Lazaro Paving;
 - a full depth reclamation and paving on Kendall Hill Road from Chamberlin Road to Chase Hill Road and possibly as section of Osgood Road on the Rowley Hill End
 - repairing and re-paving Clinton Road (Route 62) in the area of Chocksett Road, to remove the large bump in the road.
 - Bids will be considered for Route 140 from Crowley Road to Dana Hill Road, a portion of Dana Hill Road, Boutelle Road from Muddy Pond Road to Greenland Road, Lower Meetinghouse Hill Road and Pratts Junction Road.
- MADOT selected Sterling as part of the State’s Transportation Bond Bill Municipal Pavement Program. The State will pave portions of locally owned, state numbered routes, such as Route 140 and Route 62. This work will be handled completely by the State with the money, earmarked by the State, for this program.
- DPW has executed a new three year contract with Casella Waste to transition to an automated trash and single stream recycling system. [Trash & Recycling | Sterling MA \(sterling-ma.gov\)](https://www.sterling-ma.gov/Trash%20Recycling)
- The new 6 wheel dump truck, which was approved at the 2021 annual town meeting, has arrived and has been put into service.
- The new equipment trailer and portable radios, approved in the 2022 Annual Town Meeting, are already being used by the DPW.
- The new Truck 18 has been ordered
- The re-frame of the DPW 6-wheel dump truck has been put out for quotes.
- The large tree pile at the brush dump has been disposed of in the past week (work was split between the DPW and SMLD)

Water Maintenance

- This is a time of drought. Reminder - no outside watering permitted between the hours of 9am and 5pm, and an odd/even system is to be followed, meaning if you live on the odd side of the street, you may water on odd numbered days and vise-versa. The DPW will be looking closely at both our own water supplies and the recommendations from the State Drought Task Force to determine if a stricter water restriction is warranted.
- Beginning Aug 5, a contractor for the water department will be performing a leak detection survey of the entire town water system. This involves using listening equipment on hydrants, valves and the ground to find potential leaks in our water system. Leaks in mains

or services between the main and curb stop are the towns' responsibility, leaks between the curb stop and the home are the homeowner's responsibility.

Water projects

- Design phase – replacement of infrastructure - all of Redstone Hill Road and various areas within the Waushacum Village neighborhood. Construction may begin in late fall of 2022 and continue into the spring of 2023. ARPA funding may be required.
- The new water source exploration on Crowley Road will be tested this fall.
- Currently working on implementing new measures to prevent lead and copper from leaching out of resident's plumbing into their water.
- The water department will move forward on replacement of water meters as soon as materials become available.

DPW chair, Deanne Day, joined Rayan Mouradian in asking the Select Board to support an overnight parking ban on Main Street, especially during the winter months. The Police Chief, Superintendent of the DPW and Town Administrator will discuss options on how to fairly and effectively move this proposal forward.

Appoint Election Workers

After discussion, Select member Kilcoyne moved to appoint the election workers that were listed on the posted agenda. Select Member Smith – 2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried. (See list at end of minutes)

Sign Election Warrant

Select member Kilcoyne moved to sign the 2022 State Primary Election warrant for Tuesday, September 6, to be held from 7:00 am to 8:00 pm at the Houghton Elementary School. Select Member Smith – 2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.

Designate Police/Constables for Elections

In response to changes made to section 72 of MGL 54, which now charges the Select Board, rather than the person in charge of the police force, with detailing a sufficient number of police officers or constables for each polling location, Select member Kilcoyne moved to approve a sufficient number of constables and/or police officers, but not less than 1, at the polling location(s) at every election therein to preserve order and to protect the election workers and supervisors from any interference with their duties and to aid in enforcing the laws relating to elections, as required by section 72 of MGL Chapter 54, which was changed in section 13 of Chapter 92 of the Acts of 2022. And to further move to designate the Police Chief the authority to assign specific police officers according to scheduling and availability and that the Town Clerk will advise the Police Chief on the location and time the officers are needed. Select Member Smith – 2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.

TA Report

Town Administrator Update

- Planner – re-posted. 2 applicants
- ConCom Agent – re-posted
- Boards and Committee vacancies
- Agreement for the building inspector with Boylston – working with their town counsel
- ARPA Funds 2nd payment to Town
- SS4A grant – MRPC. From Bipartisan Infrastructure Bill. Open up action funds.

Project updates:

PSAs

1. Playground – agreement signed. (State funds) Mid-September?
2. Library Lift/Elevator – start with lift – will solicit quotes from vendors. Elevator will need engineering

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Adjourn

3. School Flooring – contract awarded. Met with contractor and school facilities. Order will be placed for work to be completed this summer?
4. Storage Building – Met with engineer on Tuesday. Proposal significantly more than expected
5. Peg's Pond –Received drawings from Chuck. Receiving multiple quotes.
6. Butterick Roof –Construction docs 95% complete. Meeting regarding bidding.
7. Town Beach – McCarty Engineers have begun survey/design
8. 1835 Building Septic – have construction plans. Will need bid documents
9. 1835 furniture – half the items have been delivered. Order tables/chairs next.
10. 62/140 engineering – entered into agreement with Green International
11. Maple Street sidewalks – site visit. Design begins
12. Downtown revitalization – survey plans received – bury utilities will coordinate with Ryan and Darren. Lights poles/fixtures ordered.
 - a. Design of sidewalks, road crossings, parking, etc.

ARPA Project	Approved	Spent/status
SMLD Fiber	352,000	352,000
Library Lift/Elevator	200,000	
Playground Equipment School	115,000 (130,000 citizens)	Contract approved 216,074.80
DPW Cold Storage	212,000	
62/140 Design	250,000	Contract signed 248,487.22
Watermain Campground	18,550	Contract amended 18,550
Total	1,147,550	352,000

At 7:53, Select member Kilcoyne moved to adjourn. Select member Smith – 2nd. Select member Kilcoyne – Aye. Chair Cranson – Aye. Select member Smith - Aye. Motion carried.

Election Workers

Bonnie Alfke	Carolyn Heimberg
Jessica Baer	Cheryl Koleshis
Lisa Belmain	Marjorie Long
Blaine Bershad	Rosanne Mapp
Earl Borchelt	Heide Martin
Jane Brunetta	Arlene McGuirk
Anne Marie Catalano	Anita McKenney
Connie Cleary	Marina Meehan
Judy Doherty	Kevin Moulton
Debbie Dupuis	Annmarie Muckenstrom
John Farrell	Kirsten Newman
Kevin Flannery	Robert Nickerson, Jr.
Laura Giard	Beth Stephenson
Judith Glasier	
Utahna Hallet	

Materials: agenda, Minutes, Earth Removal Engineer's Report, scout proposal, beach engineering, school agreement, warrant for election, appointments info.,