

TOWN OF STERLING
Select Board Work Session
July 28, 2021

Chair Cranson called the Select Board meeting to order at 6:30 pm. Roll Call: Chair Cranson – Present. Select member Sonnenberg – Present. Select member Kilcoyne – Present. Also present were Town Administrator, Kellie Hebert, Administrative Assistant Patty Page, Town Planner Domenica Tatasciore and Building Commissioner Tony Zahariadis.

The Board discussed the recommendations set forth by the Building Commissioner with his input. They will vote on the proposal at their next meeting.

The Board discussed the inter-municipal agreement between Sterling and Boylston for the Building Commissioner's services. Both communities would share the cost of benefits and the Building Commissioner would be available to either community in cases of emergency. Boylston is aware of the proposed agreement. The Board will vote on this proposal at their next meeting.

The Board discussed the proposed Land Use and Permitting Office. The following points were brought forth by members:

- Other offices need to be included in discussions and decisions before moving forward. That has not happened, as of yet.
- The Town Planner has a full time position that requires her attention.
- The concept has been considered. But not the plan.
- The area in the lower level COULD serve as a central "office" for Land Use with central files and cross-over training for staff.
- There is no "template" for this Inspectional Services initiative.
- The project can't move forward until the scope is decided.
- The mission of this proposal is to focus on customer service.
- The Departments which may be grouped to provide this service include Conservation, Planning Board, Zoning, Building and Economic Development. The Board of Health may also be invited to meetings regarding the establishment of this Land Use/ Inspectional Services Department.
- Still not sure of the name of this proposed initiative.

Also discussed was:

- The Planning Board office needs administrative support.
- The job will be advertised at 32 hours.
- There is an expected budgetary shortage in the Building Department due to an Administrative Staff pay increase and the stipend being paid to the Town Planner to act as Department Head for the Building Department.

NOTE: Work sessions are opportunities to discuss ideas. No votes were taken at the meeting.

At 7:27, Select member Kilcoyne moved to adjourn the meeting. Select member Sonnenberg 2nd. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye Motion carried.

Proposed Gas/Plumbing Fee Schedule

Plumbing

Single family house (3) \$250 plus \$10 per fixture
Apartments/condos (3) \$250 plus \$10 per fixture
Remodel/renovation (2) \$175 plus \$10 per fixture
One fixture replacement (1) \$75
Hot water (1) \$75
Dishwasher (1) \$75
Toilet (1) \$75
Boiler replacement (1) \$75
New boiler (1) \$75
Back flow (1) \$75

Gas

Single family house (2) \$150 plus \$10 per fixture
Apartments/condos (2) \$150 plus \$10 per fixture
Underground (1) \$75
Boiler replacement (1) \$75
Boiler new (2) \$150
Furnace (1) \$175
Hot water (1) \$75
Fireplace (2) \$150
Stoves replacement (1) \$75
Stoves new (2) \$150
Generator (2) \$150

Electrical

\$75.00 each inspection