


TOWN OF STERLING
Select Board
September 1, 2021

Minutes	<p>Chair Cranson called the Select Board meeting to order at 6:30 pm. Roll Call: Chair Cranson – Present. Select member Sonnenberg – Present. Select member Kilcoyne – present.</p> <p>Also present were Town Administrator, Kellie Hebert and Senior Executive Assistant, Kama Jayne.</p> <p>Select member Kilcoyne moved to approve the minutes for August 4, 2021 with an amendment stating that the rental agreement, for the beach, will be considered at an open meeting. Select member Sonnenberg 2nd. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Motion carried.</p> <p>Select member Kilcoyne moved to approve the minutes for August 25, 2021. Select member Sonnenberg 2nd. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Abstained. Motion carried.</p>
Public Hearing 61A release of Lot 15 and Parcel B on Justice Hill Road	<p>At 6:36, Select member Kilcoyne moved to open the Public Hearings. Select member Sonnenberg – 2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Sonnenberg – Aye. Motion Carried.</p> <p>The Planning Board and Conservation Commission have voted to approve the releases of Lots 15 and B on Justice Hill Road and to not pursue the purchase of the property. The Assessors voted to investigate the possibility of using the existing well as a water source or as a means of fire suppression in that area. However, in March the same issue was raised and the Water Superintendent reported that the wells in that area are not a viable water source.</p> <p>Select Board member Sonnenberg moved to approve the release of Lot 15 on Justice Hill Road (Deed Ref. Book 6059, Page 338 – Assessor’s map 18, Parcel 15 at 3.01+ acres). Select member Kilcoyne - 2nd. Select member Sonnenberg – Aye. Chair Cranson – Aye. Select member Kilcoyne – Aye. Motion carried.</p> <p>Select Board member Sonnenberg moved to approve the release of Lot B on Justice Hill Road (Deed Ref. Book 6059, Page 338 – Assessor’s map 18, Parcel 15 at 33,360 sq. ft. Select member Kilcoyne - 2nd. Select member Sonnenberg – Aye. Chair Cranson – Aye. Select member Kilcoyne – Aye. Motion carried.</p>
Public Hearing Above ground fuel storage tank application, 15 Industrial Drive	<p>The Board considered the approval of the amended license under chapter 148 Section 13 of MGL for 12 Industrial Drive. The Fire Department has approved this permit. After Discussion, Select member Sonnenberg moved to approve the amended license for flammable and combustible liquids, flammable gases and solids at 12 Industrial Drive, Sterling upon the condition that the licensed activity complies with all applicable laws, codes, rules and regulations, including but not limited to MGL Chapter 148, and the Massachusetts Fire Code (527 CMR 1.00), as amended. The licensed holder may not store materials</p> <div data-bbox="1209 1564 1412 1690"><p>2021 9 1 List of Flammables and Com</p></div> <p>in an amount exceeding the capacities specified in this amendment request. Select member Kilcoyne 2nd. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Sonnenberg – Aye. Motion Carried.</p> <p>At 6:43, select member Kilcoyne moved to adjourn the Public Hearings. Select member Sonnenberg – 2nd. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Motion carried.</p>

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Kennel License Committee	At Town Meeting, Anne Marie Catalano spoke on behalf of the Animal Control Advisory Board to amend Article 42 (regarding regulations of Commercial Kennels) by referring it to committee. This committee would be appointed by the Select Board and could consist of members of the ZBA, Planning Board, ACAB, a designee of the Police Department (presumably the ACO) and a member of the general public. Ann Marie Catalano and Terry Sadler of the Animal Control came before the Board to initiate the process of committee appointment. After discussion, Chair Cranson moved that John Kilcoyne be approved as a member of this Animal Control Sub-Committee. Select member Sonnenberg – 2 nd . Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Motion carried. The ACAB will gather the other members to serve on this ACAB sub-committee and return to the Select Board with a list of nominees for appointment and establishment of this sub-committee.
Appointment to WRSD Audit Advisory	After discussion, Select member Sonnenberg moved to appoint John Kilcoyne to the WRSD Audit Advisory Committee. Select member Kilcoyne – 2 nd . Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Sonnenberg – Aye. Motion Carried. His term will expire on 6/30/2024.
Land Use initiative	All departments, which will be involved in the endeavor of the establishment of a Land Use department, will be asked to participate in future work sessions. This plan of action will bring the Departments together for mutual goals and planning.
Recreation Interim Appointment	On August 30 th the Recreation Committee voted to hire Shari Gonsorcik as Recreation Coordinator/Interim Director and to move that nomination to the Select Board for approval. After discussion, select member Kilcoyne moved to appoint Shari Gonsorcik to the position of Recreation Coordinator/Interim Director. Select member Sonnenberg – 2 nd . Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Sonnenberg – Aye. Motion Carried.
Appointment to SLCT Board of Directors	After discussion, Select member Sonnenberg moved to appoint Dick Maki as a member of the Board of Directors for Sterling-Lancaster Community Television Advisory committee. Select member Kilcoyne – 2 nd . Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Sonnenberg – Aye. Motion Carried. His term will expire in 2024.
Consider filming application	Town Council has been in touch with the filming legal team to work out final verbiage on the filming application/agreement. This agreement will allow for the filming of THE SECOND COMING at several Sterling Locations. Select member Sonnenberg moved to approve the filming application for the motion picture entitled The Second Coming, pending the approval of Town Council on the final language. Select member Kilcoyne – 2 nd . Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Sonnenberg – Aye. Motion Carried.
Race Approval Appoint election officials	After discussion, Select member Sonnenberg moved to approve the application for the Barefoot Half Marathon. Select member Kilcoyne – 2 nd . Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Sonnenberg – Aye. Motion Carried. This event has been cleared by the Chief of Police. It will be held on Sunday, Sept. 5 th .
Update on Compensation study	The Town Administrator will provide quotes for the compensation study for the next meeting.
Update on Dude Solutions	Dude Solutions is an asset management software which is used to assist with Capital Planning and Facilities Management. The start-up cost is \$18,000.00. A grant through MIIA's Risk Management Grant Program will provide a partial funding source. The DPW may wish to collaborate on this project. The company plans to do a comprehensive inventory on October 8 th . The software would be used to

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	schedule work orders, monitor and track associated costs of maintenance obligations and assist with capital budget planning.
Reconsider Select Board Policies	Select member Sonnenberg will work with the Town Administrator to make proposed changes to the Select Board Policies. Proposed changes will be discussed and voted at a future meeting.
Discussion/vote on DPW departmental overtime	The Board was asked to address overtime in the DPW administrative office. It was explained to the Select Board that the overtime was accrued due to unexpected problems and upgrades to the software in the water department. It is expected that the excessive overtime will be temporary. The DPW Board was reminded that overtime will negatively impact their budget and that if help is needed they are welcome to get assistance through the Senior Work-off program.
Consider/vote use of Town Common on Sept 11, 2021 by vendors	Due to the cancellation of the Sterling Fair, crafters/artists are invited to participate in the September 11 th memorial gathering. They may sell their crafts at the Town Common at no charge to them.
Common Victualler	After discussion, Select member Sonnenberg moved that the Common Victualler permit be approved for Hubbard's Farm. Select member Kilcoyne – 2 nd . Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Sonnenberg – Aye. Motion Carried.
PSA	<ul style="list-style-type: none">• Special thanks and best wishes to Pat Campbell upon her retirement as Library Director.• Condolences to the families of Bill Bird and Rolly Nelson. Both men served the community for many years and will be missed.• Kudos to the Art in the Park event. It was a very big success.• The Farmer's market is available in front of the Butterick building each Friday afternoon.
Adjourn	At 8:33, Select member Sonnenberg moved to adjourn the meeting. Select member Kilcoyne 2 nd . Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye Motion carried.

Materials: agenda, minutes, volunteer applications, Chapter 61A release info. Flammable /combustible storage application, Article 42 minutes, audit advisory Committee appointment, SLCT member letter, Race Event application, Common Vict. application