

TOWN OF STERLING

Select Board

June 9, 2021

MEETING:	Chair Cranson called the Select Board meeting to order at 6:33 pm. Roll Call: Chair Cranson – Present. Select member Sonnenberg – Present. Select member Kilcoyne – present. Also present were Town Administrator, Kellie Hebert and Senior Executive Assistant, Kama Jayne.
Minutes	Select member Sonnenberg moved to approve the amended minutes for May 26, 2021. Select member Kilcoyne 2 nd . Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Abstained. Motion carried. Select member Sonnenberg moved to approve the amended minutes for June 2, 2021. Select member Kilcoyne 2 nd . Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Abstained. Motion carried.
Cultural Council Appointment	After discussion, Select member Kilcoyne moved to appoint Christine Corff to the Cultural Council. Select member Sonnenberg 2 nd . Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Motion carried. Her appointment will expire on June 9, 2024.
COA Board Appointment	After discussion Select member Kilcoyne moved to appoint Gail Bergeron to the COA Board, pending approval by the COA Board. Select member Sonnenberg 2 nd . Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Motion carried. Her appointment will expire on June 30, 2024.
DPW Update	<hr/> <ul style="list-style-type: none">• Interim Superintendent, Jeff Nutting was not able to attend the meeting. However, the Board discussed the fact that the DPW Board has not decided upon whether they will request an excavator or a tractor at the ATM. (Article 19) it was suggested that the DPW Board consider the thoughts of the Superintendent and the DPW employees. The DPW Board is urged to come to a mutual agreement, by tomorrow.• The Town is restricting water usage due to drought conditions. Residents may water their lawns on their designated trash pick-up day only.
ATM	<hr/> <ul style="list-style-type: none">• Logistics of the meeting are progressing well.• Two golf carts have been secured for service.• The warrant has been printed and posted on the website.• The Moderator will read all of the motions and then ask for specific volunteers to move the motion.• The Board considered who might be willing to move specific motions and who would speak, regarding the articles. The Town Administrator will check with suggested volunteers to see if they are willing.• Article 10. - Select member Kilcoyne moved accept the new, reduced School District assessment of \$12,181,248 (prior assessment printed in the warrant as \$12,341,971). Select member Sonnenberg 2nd. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Motion carried.• Article 14. - Select member Sonnenberg moved to change the source of funding for the Stormwater MS4 Permit Compliance from the originally proposed Water Enterprise Retained Earnings to Raise and Appropriate. Select member Kilcoyne 2nd. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select Member Kilcoyne – Aye. Motion carried.

Select Board Meeting Minutes

June 9, 2021

Town Common MOU	<p>The Board was presented with the latest version of the MOU between the First Church and the Town of Sterling, regarding mutual use of the Town Common. The Board will individually consider the document and make suggestions or voice concerns to the Town Administrator who will consider all opinions prior to resubmitting the document for re-consideration. The document will be publicized prior to approval by the Board.</p> <p>It is hoped that the MOU will help establish “Common Ground” and allow everyone to use and enjoy this picturesque and vital parcel of land, which is situated in the center of Sterling.</p>
Business Hours	<p>After consideration, Select member Kilcoyne moved to change the hours of operation for the Town Hall to 8:00 AM – 5:00 PM, Monday through Thursday and Friday 8:00 AM – Noon. Select member Sonnenberg 2nd. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select Member Kilcoyne – Aye. Employees will continue to work for the number of hours agreed upon at their hire.</p>
Personnel	<p>Kellie Hebert, acting as Human Resource Director, requested that she be allowed to permit the DPW to hire a new Administrative Assistant at the rate of \$20.00 per hour. Per the bylaw, permission must be granted to hire someone at a rate that exceeds mid-point for the grade level. The DPW wishes to offer \$20.00 per hour for a new Administrative Assistant. However, that would exceed the Grade II mid-point by .52 per hour.</p> <p>After discussion Select member Kilcoyne moved to allow the DPW Board to offer \$20.00 per hour for the DPW Administrative Assistant position. Select member Sonnenberg 2nd. Chair Cranson – Aye. Select member Sonnenberg – Opposed. Select Member Kilcoyne – Aye. Motion carried.</p> <p>The consensus of the Board is that they wish to move ahead quickly with a new compensation study, in order to offer fair wages to ALL employees.</p>
PSAs	<ul style="list-style-type: none">• Special thanks to the DPW for all of the work that they have recently accomplished with the sport fields.• Special thanks to everyone who has been working so diligently on making the ATM happen.• The Town Election will take place on June 21 at the Houghton School from 12:00 pm – 7:00pm.• Special thanks to Kellie Hebert for all her efforts, regarding the Town Meeting.• The Sterling Town Fair will be held again this year.
Adjourn	<p>At 8:46 Select member Sonnenberg moved to adjourn the meeting. Select member Kilcoyne 2nd. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select Member Kilcoyne – Aye. Motion carried.</p>

Materials: agenda, minutes, warrant articles