

TOWN OF STERLING
BOARD OF SELECTMEN
May 18, 2016

MEETING:	<p>Vice Chairman Kilcoyne called the meeting to order at 7:00 PM. Roll Call: Selectwoman Cranson - Present. Vice Chairman Kilcoyne – present. Selectman Lane – present.</p> <p>Reorganization: Vice Chairman Kilcoyne welcomed new Selectman Richard Lane. Selectman Lane voiced his expectations of the Chair and the Board to uphold Dignity, Respect and Compassion in regard to serving the community. Then, Selectman Lane moved to appoint John Kilcoyne as the Chairman, Maureen Cranson as Vice Chairman and Richard Lane as the Clerk. Selectwoman Cranson 2nd. Selectman Lane- Aye. Selectwoman Cranson –Aye. Selectman Kilcoyne- Aye. Motion carried.</p>
Minutes	<p>After discussion, Selectwoman Cranson made the motion to approve the minutes for April 28, 2016. Chairman Kilcoyne 2nd. Selectwoman Cranson – Aye. Chairman Kilcoyne – Aye. Selectman Lane – abstained. Motion carried.</p> <p>Selectwoman Cranson made the motion to approve the executive minutes for April 28, 2016. Chairman Kilcoyne 2nd. Selectwoman Cranson – Aye. Chairman Kilcoyne – Aye. Selectman Lane – abstained. Motion carried.</p> <p>Selectwoman Cranson made the motion to approve the minutes for May 4, 2016. Chairman Kilcoyne 2nd. Selectwoman Cranson – Aye. Chairman Kilcoyne – Aye. Selectman Lane – abstained. Motion carried.</p>
PUBLIC HEARING Investment Policies	<p>Chairman Kilcoyne called the Public Hearing to order regarding Town Investment policies. Gerry Kokernak of the Finance Committee and Capital Fund Committee presented. He explained that the Town was required to hold this public hearing for anyone who might have questions regarding those policies. The Town has relied on Bartholomew Investment Group, with the assistance of the Town Treasurer, Anne Cervantes, to develop strategies for investing the Town's funds. They consider the parameters of risk that will suit the Town's immediate and long term goals. There are three separate policies, OPEB, Capital Funds and General Funds. The investment implementation may be staggered to take a conservative approach to the investment strategy. This topic will be revisited when a Representative of Bartholomew may attend a meeting in order to answer specific questions. However, since a Public Hearing was held this evening, that requirement has been fulfilled and subsequent meetings will not be distinguished as a Public Hearing. However the public is always invited to ask questions and to participate.</p>
Neighbor to Neighbor	<p>Chairman Kilcoyne reiterated at this meeting that Lisa Call is moving out of town and will therefore be resigning her position as the at large member of the Neighbor to Neighbor committee. Chairman Kilcoyne asks that volunteers step forward to fill the void. Lisa was the Lead person who evaluated the applications and met with the applicants to ascertain their need and their qualifications to receive disbursement from this organization that has an established mission of providing a hand UP instead of a hand OUT. Selectman Kilcoyne feels that the organization should have 5 members. The positions will be advertised.</p>
B-Man's Request	<p>Mr. Barry White of B-Man's Tavern has requested that the restrictions that were placed upon his outdoor seating be lifted so that he could offer outdoor seating from April 1 – October 31. Currently he is restricted to open his outdoor area from Memorial Day to the third Saturday in September. The Chief of Police was unable to attend but forwarded his written opinion to the Board. The Chief is concerned about the number of noise complaints that are received by the neighbors near B-Man's</p>

Tavern. His recommendation is that the current restrictive dates be honored until such time that the noise complaints are abated. He suggests that the owner of the establishment ban motor cyclists who are intent upon harassing the neighbors with loud entrance and exits from the establishment. He also recommends that the establishment consider revamping its Face Book Page since it appears to be actively soliciting loud bikers. He closed by stating that "When and if the Tavern makes a serious committed effort to curtail the noise caused by their patrons would I recommend allowing the expanded hours of operation." After listening to noise complaints from Mr. and Mrs. Gibbs of 353 Redemption Rock Trail, Mr. and Mrs. Shortsleeves of 358 Redemption Rock Trail and Mr. Mack of 354 Redemption Rock. The Board decided to take a wait and see attitude with the request. They will be willing to hear this request at the end of the summer, if the noise complaints have diminished significantly. Selectwoman Cranson moved that the restrictions that were put into place in April 2012 be upheld – Memorial Day – 3rd Week in September. Selectman Lane – 2nd. Selectwoman Cranson – Aye. Chairman Kilcoyne – Aye. Selectman Lane – aye. Motion carried.

Scholarships

Three applications were presented to the Board for the two \$500.00 Scholarships. The Board each nominated two candidates by paper ballot. All three candidates tied at two votes each. Therefore; Selectwoman Cranson moved that each applicant be awarded \$350.00 in Scholarship money from the Maria Houghton Scholarship fund. Selectman Lane – 2nd. Selectwoman Cranson – Aye. Chairman Kilcoyne – Aye. Selectman Lane – aye. Motion carried. The recipients will be Rachael Manca, Jillian Decker and Cassie Lane (no relation to Selectman Lane)

Senior Center Usage Policy

The COA has established and approved a Senior Center Usage policy. Upon review of the policy, the Select Board has questions that pertain to booking priority, occupancy numbers, fee schedules and alcohol usage while on town property. Therefore, Selectwoman Cranson moved that this topic be tabled until the next meeting. Selectman Lane – 2nd. Selectwoman Cranson – Aye. Chairman Kilcoyne – Aye. Selectman Lane – aye. Motion carried.

1 Day Alcohol Licenses

After discussion, Selectwoman Cranson moved that the 1 day alcohol licenses for 228 Leominster Road be approved for June 12, June 17, July 10, August 14 and September 11, 2016. Selectman Lane 2nd. Chairman Kilcoyne – Aye. Selectwoman Cranson – Aye. Selectman Lane – Aye. Motion Carried.

Food Truck Discussion

Mark Meola spoke to the Board expressing concerns for the lack of established rules, regulations and bylaws that govern food trucks within the Town of Sterling. He advocated for a "fair playing field" between established eateries and food trucks. Lorna Felix spoke on her own behalf explaining that she sells only 7 hours per week on the corner of Bridge Street and Route 12. She has been given permission by the Select Board per her Common Victualer License, for the past few years, to occupy that spot. She is hopeful that she will be able to continue to provide service from there, stating that she has been a resident of Sterling for 40 years and it is her livelihood. The Board recognizes the need for the adoption of new rules and regulations pertaining specifically to food trucks. Zoning and bylaws must be addressed at a future Town Meeting to make changes to the permitting process.

TA Report

MRPC is hosting a forum on the Economic impact of Devens in Fitchburg on May 19, 2016. They will discuss the possibilities of State assistance to help compensate for lost revenue from businesses that migrated to Devens and the possibilities of attracting new businesses. The forum will held at Great Wolf Lodge from 8:00 am – 10:00 am

Currently Nicole Boardman is serving admirably as the Interim Senior Center Director. Therefore, her former position as Outreach Worker is vacant and being advertised in an interim capacity. Should The Board receive enough applicants, prior to the next scheduled meeting on June 1, 2016, the Board may call a special meeting to make an appoint to that position. There is a need to advertise for the

Senior Center Director's permanent position. The Town Administrator has availed each Board member with a draft copy of the job advertisement. He asks that they consider it and if they have significant changes he will make them and re-submit it to the Board for approval. Grant writing and Grant administration will be part of the job requirements.

The Town Administrator continues to advocate with other towns for a Veterans Agent District. Currently Clinton's Veteran's agent is handling the Sterling Veteran's needs. However, the proposal to form a district between Clinton, Lancaster and Sterling proved too costly. Therefore, the Town will now pursue other possibilities of an alliance with Bolton to form a veteran's district. Clinton's Veteran's agent will continue to serve Sterling veterans until July 1, 2016.

Police Chief, Gary Chamberland's contract will expire in June. The board will meet in executive session to discuss negotiations.

The Economic Development Committee will hold a public forum at Chocksett School on Thursday June 2, 2016 to engage the public in an interactive discussion regarding the improvement and expansion of economic development along Route 12 in Sterling.

The Town Administrator provided a letter for Prime Wellness. It ascertains that the intended building and surroundings, in which Prime Wellness intends to occupy for their Medical Marijuana growing facility, is appropriately zoned and that it is not a place where children congregate.

No one signed up for the Hardscrabble Road walk-through. The Town Administrator has received negative feedback regarding the easements that were placed upon the land by the Conservation Commission. It is likely that the Conservation Commission will need to discuss the reconfiguration of the easements prior to the parcel being marketed in the future.

- Update Interim Senior Center Director and Interim Outreach Worker
- Employment Advertisement for Senior Center Director
- Meeting with Bolton and Lancaster to Discuss Veteran's District
- Police Chief Contract
- EDC Forum
- Prime Wellness Medical Marijuana Production Facility Update

Paul Belair of 34 Clinton Road requested that he be placed on a Select Board agenda. He was reminded that the Board of Health is an elected board and has jurisdiction over the alleged septic outbreak at this property. Therefore, the Board of Health itself is the appropriate Board to address concerns regarding septic issues. The Chairman stated that the Board of Health has reported that according to both the Board of Health and the DEP, there is no outbreak or public health threat at this time. However, they will continue to monitor the property.

The Board thanked the election workers and reminded the public that there are numerous volunteer positions available.

At 9:25 pm, Selectwoman Cranson made a motion to adjourn the public meeting. Selectwoman Cranson 2nd. Selectman Kilcoyne – Aye. Selectwoman Cranson – Aye. Selectman Lane – Aye. Motion Carried.

Materials: Investment policies, Minutes, scholarship applications, Senior Center Use policy, Police Chief Chamberland's written opinion regarding B-Mans

