

TOWN OF STERLING
BOARD OF SELECTMEN
April 6, 2016

<u>MEETING:</u>	Chairman Cutler called the meeting to order at 7:02 PM. Roll Call: Selectwoman Cranson - Present. Chairman Cutler – present. Selectman Kilcoyne – Absent. Selectman Kilcoyne joined meeting at 7:09 pm.
<u>Minutes</u>	Selectman Kilcoyne moved to approve the minutes for March 23, as written. Selectwoman Cranson 2 nd . Selectman Kilcoyne – Aye. Selectwoman Cranson – Aye. Selectman Cutler – Aye. Motion Carried. Selectman Kilcoyne moved to approve the minutes for March 31, 2016 as written. Chairman Cutler 2 nd . Selectman Kilcoyne – Aye. Selectwoman Cranson – Abstained. Selectman Cutler – Aye. Motion Carried.
<u>RC Flyers</u>	After discussion, Selectwoman Cranson moved to approve the indefinite use of the area behind the Police station by the RC Flyers Club. Chairman Cutler 2 nd . Selectman Kilcoyne – Aye. Selectwoman Cranson – Aye. Selectman Cutler – Aye. Motion Carried. The club intends to do some site work to improve the land to accommodate their use. They will do so with the approval and input of the DPW Supervisor. They will contact the Recreation Committee to offer instruction to those who might be interested in learning to fly model planes.
<u>Registrar Appointment</u>	After discussion, Selectwoman Cranson moved to appoint Christine Arsenault as a Registrar of Voters. The term to expire in March of 2019. Chairman Cutler – 2 nd . Selectman Kilcoyne – Aye. Selectwoman Cranson – Aye. Chairman Cutler – Aye. Motion Carried.
<u>ENERGY Committee Appointment</u>	After discussion, Selectwoman Kilcoyne moved to appoint the following members to the Energy Committee, with terms to end June 30, 2018: Sean Hamilton Bill Tuttle Matthew Stelmach Mike Szlosek Joe Curtin Tom Rutherford (alternate) Selectwoman Cranson 2 nd . Selectman Kilcoyne – Aye. Selectwoman Cranson – Aye. Chairman Cutler – Aye. Motion Carried.
<u>Farmers Market</u>	Dawn Hartnett, spokesperson for the Farmer's Market, addressed the Board. After discussion, Selectwoman Cranson moved that the Farmers Market be held at 1 Park Street, each Friday from May 20, 2016 until October 21, 2016 and that Park Street be closed, on those days, from 2 -7pm. Selectman Kilcoyne 2 nd . Selectman Kilcoyne – Aye. Selectwoman Cranson – Aye. Chairman Cutler – Aye. Motion Carried. The Board requests that the Farmers Market group consider using another spot to host the Farmers market. Options include Meola's parking lot on Rte 12, the parking lot behind the Municipal Building or Park Street itself. They also requested that, in the future, the Farmer's Market be approved by the Select Board prior to seeking the State's approval.
<u>EDC Update</u>	The chairman of the Economic Development Committee addressed the Select Board. He outlined the information for a presentation by the MRPC to the town on May 26 or June 2 nd . The meeting/presentation will address zoning on Route 12. The public will be encouraged to attend and to provide input. The EDC will directly contact all boards and committees and encourage all citizens and businesses via social media and newspapers to attend. The EDC has engaged the assistance of the Montachusett Regional Planning

Commission by means of a grant.

WHEAT Update

Jodi Breidel, the Director of the WHEAT program, in Clinton, addressed the Board. She thanked the Board and the citizens of Sterling for their support and to thank them for the annual assessment of \$3,000.00 and for the numerous donations and volunteer hours. They are located at 272 High Street. In Clinton. Their phone number is 508 370 4943.

Some of the services that WHEAT offers include: Groceries, Hot Meals, Pet Food, Weekly Employment Listings, Access to Mass Health Applications and Food Stamp Applications as well as other local assistance programs and services.

WHEAT serves hundreds of people each month. They rely upon contributions and volunteers. Recently WHEAT partnered with the Senior Center in Bolton to deliver groceries to housebound seniors who receive meals on wheels through the Senior Center.

Pre-Town Meeting Schedule

A pre-Town Meeting to address organizational issues has been scheduled for April 21, 2016 from 3:00pm – 4:15pm. The Board has decided that they will rent audio equipment from Worcester Sound to use at the Annual Town meeting. The cost proposal is for \$1,300.00. If this rented equipment proves beneficial, the Town may consider the possibility of buying similar equipment in the future.

Regionalization Survey

Per the request of the Board of Selectmen, Chief Chamberland has begun to fill out the Regionalization Survey that was provided by the State. He asked that the Board of Selectmen provide guidance on the amount of money that the town will request in order to consider regionalization. It was stated that the town will incur such expenses as; unemployment benefits, the cost of an administrative position, remodeling costs and possible dispatcher services for the Light Department/DPW, after normal business hours. After discussion, Selectwoman Cranson moved that the survey reflect the Town's desire for \$150,000.00 for the first year and then \$50,000.00 for the next 5 years. Selectman Kilcoyne – 2nd. Selectman Kilcoyne – Aye. Selectwoman Cranson – Aye. Chairman Cutler – Aye. Motion Carried.

The Town Administrator will complete the survey and get it sent to the State before Friday's close of business. Switching to regional dispatch will require a Town Meeting vote. However, the Board and the Chief of Police believe that the State will eventually force the Town to adopt the Regionalized Dispatch model of service. Therefore, it may be in the Town's best interest to consider the option when the State may be offering monetary incentives.

Use of Senior Center

Sharon Bloom, Chair of the Council on Aging addressed the Board. She reported that the COA will vote tomorrow on the documents/policy regarding the rental of the new Senior Center. The COA is concerned about the insurance issue when renting the building to outside entities. The Town Administrator has spoken to the Massachusetts Interlocal Insurance Association that covers the Town's insurance needs and has been assured that the building will be covered in all instances. However, outside entities must sign a Hold Harmless Agreement with the Town prior to being allowed to use the building. These outside entities will need to secure insurance if they wish to protect themselves from liability for personal injury that might be incurred by attendees. Such coverage may cost approximately \$400.00 per event. It is however, up to the renter to determine whether they wish to secure that type of insurance.

The Building Committee will establish the building's security. The rental agreement and documents will be available on-line, in the Town Hall and in the Senior Center. The opening date has been moved to May 2, 2016, provided the weather allows for the work to be completed on the new parking lot.

Town Administrator Report

The Town Administrator reported the following:

The Budget and Warrant for the STM and ATM are complete. The Articles and motions have been forwarded to Town Council for review. The warrant was presented to the Board for signatures.

Selectmen's Meeting Minutes

April 6, 2016

The insulation project for the Fire Station roof was completed this past weekend. The Building Commissioner has a couple of small issues with the overall application and the contractor will be back for touch up work tomorrow.

The Hardscrabble Road property easement plan was recorded last Friday. The RFP is complete and has been reviewed by Town Council. The property will be offered for sale. An ad will be published in the Goods and Services Publication, the newspaper, the Town Bulletin and the website.

Public Session

Paul Belair of 34 Clinton Road is concerned about the possible health risk that may be caused by a neighbor's septic problem. Mr. Belair stated that the neighbor's septic system failed a title 5 inspection. He believes that the discharge coming from a broken pipe on the neighbor's property is from that failed system. The Board of Health has recently done dye testing on the system to ascertain the validity of Mr. Belairs concerns. The Board of Health will meet regarding this issue next week.

Action Items

Discuss Industrial Development Committee

Adjourn

Chairman Cutler moved to adjourn at 8:53pm. Selectman Kilcoyne 2nd. Selectman Kilcoyne – Aye. Selectwoman Cranson – Aye. Chairman Cutler – Aye. Motion Carried.

Materials: minutes, RC Flyers request, WHEAT info., pre-meeting schedule,