

**MEETING DATE: July 18, 2016**

**TIME: 6:30pm**

*If Applicable please fill in Executive Session START TIME: END TIME:*

*Re-open to Public? If yes*

*state approx time:*

*SUBJECT of Executive Session:* \_\_\_\_\_

**Information Technology Committee**

**NAME of BOARD/COMMITTEE**

**Butterick Municipal Building, One Park Street, Sterling, MA** **205**

**LOCATION**

**ROOM**

**Name: Michael Szlosek**

**DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING**

Town Clerk Office  
Use Only

RECEIVED

JUL 14 2016

JUL 14 16 10:55PM

TOWN OF STERLING  
TOWN CLERK

**AGENDA**

**6:30:** Call Meeting to order. Roll Call

1. Committee to organize.

a. Elect:

i. Chairman

ii. Vice Chairman

iii. Clerk

2. Discussion of Committee Charge and Charter

3. Discussion of Committee goals and priorities

4. Discuss possible next meeting date(s)

5. Discuss possible fifth member for the committee

6. Other Business

7. Public Session

**8:00:** Adjourned:

Note: all times are approximate and subject to change.