



Brian J. Patacchiola, Chair  
John Kilcoyne, Vice Chair  
Bob Cutler, Clerk

# Town of Sterling

## Board of Selectmen

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OCT 29 2014

TOWN OF STERLING  
TOWN CLERK

4:58 pm

SPECIAL MEETING OF THE BOARD OF SELECTMEN  
BUTTERICK MUNICIPAL BUILDING Room 205  
1:pm November 3, 2014

### AMENDED AGENDA

#### I. PRELIMINARIES

1:00 Roll Call

Query those who wish to record meeting  
Pledge of Allegiance

#### II. ACTION ITEMS

1:05 Meet with Town Counsel to discuss action items necessitated by the passing of Town Administrator, including but not limited to the upcoming special town meeting, an update on pending legal matters, temporary coverage for town administrator functions, the hiring of an interim town administrator, and the hiring of a new permanent town administrator. Open session discussion and votes expected.

Executive session pursuant to G.L. c. 30A, s. 21(a)(3) to discuss strategy with respect to collective bargaining or litigation if an open session will have a detrimental effect on the Town's bargaining or litigating positions, possible.

1:35 Accept and deliberate on Town department reports in absence of Town Administrator (Town Clerk, Town Accountant, Treasurer/Collector, Police, Fire, IT, Recreation, Senior Center, COA Director, Library Director, DPW Superintendent, SMLD Superintendent)

2:30 Approve Schedule for members of the Board of Selectmen to rotate as point person for questions raised by Town officials, votes may be taken.

2:45 Discuss implementation of contingency plan in absence of the Town Administrator, votes may be taken.

3:00 Discuss appointment of interim Town Administrator and reappointing members to permanent Town Administrator Search Committee, votes may be taken.

3:30 Discussion and possibly vote on any matters require immediate action as a result of the passing of the Town Administrator.

3:45 Discuss and possibly vote upon Memorialization of Jeff Ritter

#### III. ADJOURN

**NOTE: all times are approximate and subject to change.**

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