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**Final**  
**STERLING PLANNING BOARD MINUTES – May 25, 2016**

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**Application for Residential Building Permit**

Ms. Kazan also confirmed with the Building Department that the Planning Board is not required to sign off on their Application for Residential Building Permit. The Board asked her to speak with the Building Department Secretary and see if she could figure out when the Planning Board sign off was removed from the application and who may have authorized this.

**June 6<sup>th</sup> Office Hours**

Mr. Kazan informed the Board that she would be arriving at work around 11 am on Monday, June 6, 2016. A notice will be posted on the office door.

**Draft Agenda**

The Board agreed to try the draft agenda with revisions at their next meeting.

**Invoices**

Board members signed Vouchers for B. Kazan (Office supplies), WB Mason (Office supplies), and Haley & Ward (Cider Hill Estates).

**Site Plan Review ~** Discussion regarding an email from Attorney Brodeur and ZBA Notice of Continuation and ZBA memo for Sterling Real Estate Development Co., Inc., James Simpson & Sholan Homes, Inc., Assessor's Map 91, Lot 53 (43 Redstone Hill) & Assessor's Map 91 Lot 30 (Off Redstone Hill Road).

Mr. Santoro moved that the discussion be tabled until the next scheduled meeting of June 8<sup>th</sup> at which time there would be a quorum of the previous Board members who participated in the site review process. Mr. Pineo seconded the motion. The motion passed with two in favor and one abstain (Mr. Shapiro was not on the Board at this time.).

**NOTICES FROM OTHER TOWNS**

Notices from other Towns were made available for review and were passed on to the Zoning Board of Appeals.

**Prime Wellness ~ Medical Marijuana 32 Chocksett Road**

Ms. Kazan explained that Mr. John Glowik of Prime Wellness Centers had stopped by the office to inquire as to whether there were any permit requirements for the installation of a 20' by 10' concrete pad to house an emergency generator. He also explained that this facility would be strictly a growing facility and that there were no changes to the exterior of the building other than the concrete pad.

The Board asked Ms. Kazan to email the Town Administrator and ask if the BOS voted to move forward on this project.

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Mr. Shapiro moved that the Board adjourn. Mr. Pineo seconded the motion. The motion passed unanimously.
