

Final

**STERLING PLANNING BOARD
MEETING MINUTES
December 10, 2014
– Rm. 202 Butterick Bldg.**

Present: Kenneth Williams– Chairman, Clerk
John Santoro – Vice - Chairman
Ron Pichierri – ANR Agent
Charles Hajdu – Member
Lucinda Oates – Administrative Assistant

Absent: Michael Pineo – MJTC Rep.

Chairman Williams calls the meeting to order at 7:00 PM.

ANR's.

There are no ANR's

MINUTES APPROVED

Motion: Ron Pichierri **Second: John Santoro**
Motion made to approve September 24, 2014 minutes as corrected, there was no further discussion, four to zero in favor, motion carried.

Motion: Ron Pichierri **Second: Charles Hajdu**
Motion made to approve October 8, 2014 minutes as corrected, there was no further discussion, four to zero in favor, motion carried.

Motion: Ron Pichierri **Second: Charles Hajdu**
Motion made to approve November 11, 2014 minutes as corrected, there was no further discussion, three to zero in favor, one abstention, motion carried.

October 29, 2014, minutes held until a copy of the Disclosure of Appearance of Conflict of Interest, as required by M.G.L., signed by Ron Pichierri, is included with the minutes. For the record, Ron Pichierri said that he did not have a copy of the document with him. Lucinda will ask the Town Clerk for a copy to be included with the review of the October 29, 2014 minutes at our next meeting.

Note: copy of the Conflict of Interest Document was received for the December 10, 2014 Planning Board meeting.

Motion: Ron Pichierri **Second: Charles Hajdu**
Motion made to approve November 5, 2014 minutes as amended; a note was added to the minutes stating that there has been no response from Kopleman & Paige (town counsel) regarding McCarty's ANR. There was no further discussion, three to zero, one abstention, motion carried.

DISCUSSIONS/REPORTS/FYI

Lead Paint Bylaw

The Board was given copies of the proposed regulation (received 11/24/14) put forth by the Sterling Board of Selectmen. The Board of Selectmen asked the Planning Board to review the document and consider it for inclusion in the Town Meeting Warrant for this spring.

Ken Williams said that he has spoken to the Board of Health and others and he felt that this is a non-issue. The amount of lead paint chips that anyone would pick up and ingest from the sidewalk was minuscule.

Sign Issue

Mike Pineo did not attend tonight's meeting to give an update on the sign issue. Ken Williams suggested that the Board of Selectmen outline what is currently wrong with the sign bylaw and return the corrections/additions to the Planning Board for review.

Town Administrator, Michael Szlosek suggested that a committee could be established that would work only with the Town Administrator and after getting input, bring those ideas to the Board of Selectmen for review.

ZBA

Ken Williams read the notice received from the Zoning Board of Appeals into record.

Notice is hereby given that application has been filed with the Sterling Board of Appeals by Joseph Smith for a Special Permit for an accessory apartment on property owned by Joseph M. Smith and Carrie A. Smith, and situated on the north side of Runaway Brook Road, known as number 4 Runaway Brook Road, in Sterling, as shown in the Assessors Map Plan Book Map #132, Lot #20, and zoned Rural Residential Farming.

A hearing will be heard on this application in the Butterick Building, on Tuesday, January 13, 2015, at 6:35 pm.

CHAIRMAN'S REPORT

There is no chairman's report.

ADMINISTRATIVE ASSISTANT REPORT

The Administrative Assistant brought the FY16 budget to the board for review and approval; because the budget was not listed on the agenda, the board would not review it. Michael Szlosek suggested that the board approve the budget and recommend that the

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Chairman authorize the Administrative Assistant to amend the budget when the final figures are given and the addition of the COLA.

Motion: Charles Hajdu

Second: John Santoro

Motion made to provide, with limited authority, the amendment of the FY16 budget to Administrative Assistant, Lucinda Oates, to include the COLA increase to wages and updated amount to FY15 salary. There was no additional discussion, four to zero in favor, motion carried.

MRPC Representative

Lucinda spoke with MRPC Administrative Assistant, Stephanie Brow, about the possibility of using a “member at large” to represent the Planning Board at the monthly MRPC meetings, she agreed that this was a doable option for the board to take.

Lucinda will contact The Meeting House News paper to include the “member at large” representative in the paper with the Planning Board office as the contact number.

MAIL

There was no mail to review.

NOTICES FROM OTHER TOWNS

Notices from other Towns were made available for review and were passed on to the Zoning Board of Appeals.

INVOICES

The board members signed Haley & Ward (Rock Breakers plan review) invoice and payroll.

Motion: John Santoro

Second: Ron Pichierri

Motion made to cancel December 24, 2014 meeting, and return to our regularly scheduled meeting of January 14, 2015 at 7:00 PM, there was no further discussion, four to zero in favor, motion carried.

MOTION TO ADJOURN

Motion: Ron Pichierri

Second: John Santoro

Motion made to closed meeting, there was no further discussion, four to zero in favor, meeting adjourned at 8:45 PM.

The next regularly scheduled Planning Board Meeting is January 14, 2015 at 7:00 PM.

APPROVED BY:
