

PERSONNEL BOARD, TOWN OF STERLING

MINUTES OF MEETING

December 16, 2014

BUTTERICK MUNICIPAL BUILDING, Room 205

1. **CALL TO ORDER.** The meeting was called to order at 3:30 PM by Chairman Jed Lindholm.
2. **ROLL CALL.** Board members present were Weymouth Whitney, Karen Gaylord, Jed Lindholm and Bruce Baker and HR Administrator Don Jacobs.
3. **OFFICIALS ATTENDING.** Acting Town Administrator Michael Szlosek.
4. **MEMBERS OF PUBLIC ATTENDING.** Richard Maki
5. **APPROVAL OF MINUTES.** Action on minutes of the December 10, 2014 meeting was postponed until the next meeting.
6. **AGENDA ITEMS**
 - a. FY 2016 Compensation Plan. The Board discussed the FY 2016 compensation plan approved at the December 10 meeting. A motion was made by Weymouth Whitney seconded by Bruce Baker to rescind the vote pertaining to Agenda Item # 5b, ii (compensation plan equity adjustment), amending it to bring the salaries of all employees with at least three years of service whose current salaries are more than 10% below the salary midpoint up to 90% of the midpoint. The motion was approved unanimously.
7. **NEXT BOARD MEETING.**
8. **ADJOURNMENT.**

Respectfully submitted

Bruce Baker, Clerk