

**Butterick Municipal Building -- Room 201**

In attendance: Peder Pedersen, Jim Wilkinson, Jeff Keay, Chuck Plaisted, Rob Protano, Marion Larson

Guests: Blain Bershad, Deidre Shapiro

Meeting called to order: 7:00pm.

1. R. Protano moved to accept the agenda for May 22, 2019. Motion 2<sup>nd</sup> and carried unanimously.
2. Note taker: J. Keay volunteered.
3. R. Protano moved to accept the minutes of the April 17, 2019 meeting. Motion 2<sup>nd</sup> and carried unanimously.
4. Finalizing text for the OSRP update
  - M. Larson reported that J. Stanton of the Montachusett Regional Planning Commission (MRPC) has almost completed the needed mapping.
  - The Action Plan Map still needs to be finished.
  - There are still sections of the OSRP that need to be completed.
  - Reminded that the final draft of the OSRP needs to be sent to the following for comments, before it will be accepted by the state: Town Planner, Selectmen, Planning Board, Conservation Commission, and Recreation Department.
  - P. Pedersen noted that for the finished version of the report the text should be fused with the maps. He will check with MRPC to find out how this is accomplished.
5. Finalizing OSRP Maps
  - Discussed needs for the Action Plan Map.
    - Stated that it should reflect our Goals and Objectives such as:
      - Enhancing recreation facilities.
      - Protecting the Wekepeke Aquifer.
      - Improving pedestrian access in Sterling Center.
    - Felt a Key should be supplied describing each focus area as “an area of interest” or “an area of concern”.
  - B. Bershad explained the Vegetation Management Plan (VPM)
    - need before town spraying can be done
    - wondered if this should be included in the Action Plan
  - M. Larson will email completed maps to committee members.

6. Executive Summary for the OSRP

- Discussion of the Executive Summary written by J. Wilkinson.
  - Agreed it was well written and informative.
  - Discussed possible reduction in the length.
  - J. Wilkinson will rewrite to reduce the length to one page.
  - The present text will be retained for the report as an Informational Summary.

7. Master Plan Preparation

- C. Plaisted felt the survey taken at the Master Plan open house contained a lot of valuable information on residents' opinions.
- D. Shapiro commented that although the information was valuable the survey was only completed by 100 residents.
- C. Plaisted and M. Larson attended the most recent Master Plan Meeting.
  - Explained how the Master Plan Executive Board will be selected.
  - Noted that the Planning Board has oversight over the Master Plan.
    - This points out the need to achieve the OSRP objective concerning the importance of various town boards and committees working together.

8. Parking at Eight Point Sportsmen Club

- M. Larson will meet with their board in June, with the goal of getting written permission.

9. Trail Clearing and Blazing

- P. Pedersen will schedule trail clean-ups for Hog Hill, and the Butterick Nature Trail.
- The Conservation Commission has given us permission to place a Kiosk at the trailhead of the Stillwater Basin Trail. R. Protano will look into construction.

10. New Business

- Discussed possibility of participating in Celebrate Sterling on June 1.
- P. Pedersen moved to invite D. Shapiro to be our liaison with the Recreation Department. The motion was seconded and approved unanimously.

11. Next Meeting: Wednesday, June 19, 2019 at 7:00pm, Butterick Municipal Building, Room 201

12. Meeting adjourned at 8:55pm.

Respectfully Submitted: Jeff Keay