

Open Space Implementation Committee Meeting Minutes

WEDNESDAY, MAY 17, 2017, 7:00 PM

Butterick Municipal Building -- Room 201

Present: Peder Pedersen, Jim Wilkinson, Jeff Keay, Marion Larson Guest: Amanda Amory (7:30)

Not Present: Bob Protano, Erin Rehrig (OSIC got an email just before meeting that she had car problems at store and was awaiting assistance.)

Meeting began at 7:05 PM.

1. Acceptance of agenda for May 17, 2017--Agenda accepted.
 2. Approval of April 12, 2017 minutes (see attached) -- Motion to approve April minutes made by Jim Wilkinson, 2nd by Marion Larson. Unanimous vote to approve.
 3. Note taker for the evening -- M. Larson agreed to take notes.
 4. Revision and formatting of Open Space Update survey--There were technical problems with an electronic fillable survey form which made it impossible to post on the town website. Peder Pedersen did not send in the ad to the Meetinghouse News. It was decided to look into using Survey Monkey instead--Jim Wilkinson will research it some more. There is a cost, but we can cancel at anytime, this is not an annual subscription cost.
 5. Evaluation of survey distribution at Annual Town Meeting--Four hard copy surveys were in the OSIC mailbox from Town Meeting and P. Pedersen also collected around 20 right after Town Meeting. No analysis has been done yet of these surveys. P. Pedersen will be working on this.
- Since it was not yet 7:30 - the time A. Amory was invited, the Committee went on with agenda items out of order.
7. Updated lay-out of 'back of kiosk' poster-- P. Pedersen showed the final layout of the poster for the back side of the kiosk--all were happy with the results and the poster declared "beautiful and finalized."
 8. Scheduling kiosk painting on Heywood Rd.--Since Bob Protano was not present, dates could not be scheduled. P Pedersen agreed to contact Bob and ask him to set a painting date.
 9. Rescheduling of trail blazing -- Perhaps do a trail blazing activity in June?
 10. Web site ideas from Princeton OSIC -- Looked briefly at Princeton's website to see what we might improve on OSIC. Suggestions by committee members should be provided at the next meeting.
6. Meeting with Amanda Amory-- Since the Town Meeting voted favorably for money to go to the Update, Amanda Amory who had worked on the other Sterling Open Space updates was invited to meeting by P. Pedersen to discuss her availability over the next year.
- Introductions to members were followed by learning about her schedule. Fridays are completely open for her June - August with some time during Tuesdays and Thursdays. In fall, she will be taking on 4 courses at Worcester State University, nearly a full load with little availability. Next spring she will be taking one course.
- OSIC provided info on survey situation--Amanda wants to be sure the raw data is easily accessed for evaluation purposes and is somewhat familiar with Survey Monkey as well. M. Larson gave a brief overview on some of the information that has already been gathered or compiled and set up a meeting date of May 26, 4PM to go over in greater detail. From this

meeting, they will see what is still necessary and put together assignments for other member on gathering other information.

Finally, in two weeks, Amanda will provide a written schedule of availability and a draft contract for her services for the Committee to review. Amanda's contact info shared with the group:

guyette51@charter.net or guyett51@live.com 51 June Street Worcester Ph: 508-397-0343.

11. New business -- No new business

12. Next meeting date--June 21, 2017 (Summer Solstice!)

13. Adjourned meeting at 8:45. M Larson made motion to adjourn, J Wilkinson 2nded the excellent motion.

Submitted by Marion E. Larson