

**OSIC MEETING MINUTES – WEDNESDAY, May 11, 2016, 7:07 PM,**

**Butterick Municipal Building -- Room 201**

**In Attendance- Peder Pedersen, Rob Protano, Marion Larson, Erin Rehrig**

**Guest: Amanda Amory**

1. Acceptance of agenda for May 11, 2016- Marion motioned to accept, Peder seconded.
2. Approval of April 13, 2016 minutes- Marion motioned to accept, Peder seconded, all accepted.
3. Note taker for the evening- Erin Rehrig
4. Feedback from Sen. Jennifer Flanagan's office- The letter to the Senator's office was assigned to a staff assistant, Melissa Ahola, who said she would contact Kim Ferguson, the state representative for Sterling. They asked if we were in touch with any other state representative and we said no. Peder will also mention that Harold Naughton is our other state representative. The feedback thus far seems positive.
5. Evaluation of MRPC cost- Marion went back into the Open Space document and updated what she thinks might need to be changed. Amanda's original estimate was believed to be \$8000 for the number of hours she estimated. We need to chat with her about what needs to be done, what the scope may be, and what electronic files she may have. We also need to know her time availability over the next year. We may need new quotes for the specific tasks that need to be done. First, we need a quote for just chapters 3 and 5 and then another quote for everything. We will need to set aside additional funds for maps. Peder may have to speak with Mike Szlosek about setting aside additional money for this.
6. Revisions to 2010 Open Space Plan – We had a discussion with Amanda Amory at 7:30 PM. We don't have the background files, including Excel Spreadsheets, however, Amanda has copies of all of these files but needs to search for them. She mentioned that we do not have to be as thorough as with the previous revision to Open Space Plan, which was very inclusive and detailed. We could focus on a couple of finite projects and goals to simplify it. Amanda can potentially start after July 6, 2016. We would need to have the whole thing completed by July 1, 2017. Amanda will give us a draft of the quote in 2 weeks along with a calendar of availability, which we will review before our next meeting. Amanda can also look into potential grant funding for us to do this.
7. Draft brochure for Butterick Trail- Peder created a brochure for the Butterick Trail that looks very nice. Maryanne MacLeod showed Peder where the pond used to be.
8. Installation of trail kiosk at trailhead for the Heywood Reservoir Trail- Peder emailed Bill Tuttle who said no problem about digging the holes for the kiosks---just let him know. The other kiosk could go at the start of the Lynde Basin trail near the Wekepeke Watershed as this is where the 2 other proposed longer trails that Peder scouted out both start and end. Rob and Chris Tetrault will connect with Bill Tuttle about measurements.
- 9/10. Recruiting volunteers/scheduling of trail clearing events and help with kiosks- We need to put out a call in the Landmark and the Meetinghouse News for volunteers to help with clearing. The kiosks are less of a

targeted public event, which will be on Wed. June 22 at 4PM. We will meet at Meola's on Rt. 12 and then car pool to the site and then return for ice cream. Marion will contact Meola's.

11. Presence at Farmers' Market for summer 2016- We can table this until the next meeting with Jim is here.

12. New business- We should visit the senior center, according to Rob. It looks very nice and they will be hosting meals.

13. Next meeting date – Wednesday, June 8, 2016 at 7:00 PM.

14. Adjourn- Rob made a motion to adjourn, Marion seconded. Meeting adjourned at 8:53.