

**MEETING DATE: November 21, 2016**

**TIME: 6:30pm**

*If Applicable please fill in Executive Session* **START TIME:** \_\_\_\_\_  
**state approx time:**

**END TIME:** \_\_\_\_\_

*Re-open to Public? If yes*

**SUBJECT of Executive Session:** \_\_\_\_\_

**Town Clerk Office  
Use Only**

**RECEIVED**

**NOV 18 2016**

**TOWN OF STERLING  
TOWN CLERK**

**Information Technology Committee**

**NAME of BOARD/COMMITTEE**

**Butterick Municipal Building, One Park Street, Sterling, MA**

**LOCATION**

**ROOM**

**Name: Amrith Kumar**

**DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING**

## **AGENDA**

This meeting is being convened at short notice to discuss various urgent matters that must be resolved urgently.

1. [1830] Discuss, review and approve minutes of past meetings.
2. Discuss, review options, and make recommendations to the Board of Selectmen on long term IT strategy on a number of specific technology areas including but not limited to email, backup strategy, website, networking strategy, the adoption of cloud based technologies for services, the location of servers, and the infrastructure for a server room.
3. Discuss, review options, and make a recommendation to the Board of Selectmen on the strategy relative to an IT Services contractor, or vendor who will provide IT Services, or other alternatives to providing IT services for the various town departments.
4. Discuss possible expense items related to IT in the next fiscal year and a possible plan for expenses over the next several years with a view to making recommendations to the finance and capital committees, and the Board of Selectmen, or take any other action thereto.
5. Open Discussion
6. Adjourn

NOV 16 9:00 PM

Note that all times are approximate and subject to change.