

**Town of Sterling  
Finance Committee Meeting Minutes - DRAFT  
February 22, 2017  
Butterick Building, Room 205**

Chairman Joe Sova called the meeting to order at 6:00 PM.

**In Attendance:**

Joe Sova, Barbara Bartlett, Mary Cliett, Cynthia Secord and Gerry Kokernak

Also in attendance: Selectwoman Maureen Cranson, Treasurer Anne Cervantes and Town Administrator Ross Perry

**Approve Prior Meeting Minutes:**

A motion to approve minutes of the February 13, 2017 meeting was made by Mary Cliett and seconded by Cynthia Secord. In favor: Joe Sova, Mary Cliett, Cynthia Secord and Barbara Bartlett. Gerry Kokernak abstained as he was not present at the meeting. Motion carried.

**Review/Discuss FY18 Capital Requests with Clarification from Town Administrator:**

Ross Perry, Town Administrator, spoke on Facilities capital requests, including renovations for the basement of the Butterick Building, which he estimates to be approximately \$23,000; and HVAC systems for the Butterick Building and Library. He indicated both systems need to be done but one may be postponed until FY19. More information will be forthcoming.

**Finalize List of Departments/Committees for Saturday Meeting Agenda:**

After discussion, Chairman Sova determined this schedule for the Saturday Meeting:

- 8:00 AM - Town Clerk
- 8:20 AM - Fire and Ambulance
- 8:40 AM - Assessors
- 9:00 AM - DPW
- 9:30 AM - Morning Break
- 9:50 AM - Police
- 10:10 AM - Board of Health
- 10:30 AM - Facilities
- 11:10 AM - Treasurer/Collector, Insurance
- 11:30 AM - Conservation Commission
- 11:50 AM - Break for Lunch
- 12:30 PM - Senior Center
- 1:00 PM - Library

**Reserve Fund Transfer:**

None

**Other Business:**

1835 Town Hall Committee Chairman Robert McKay Jones attended the meeting and questioned the Committee as to their intentions for the 1835 Town Hall capital expense request that had been presented at a previous meeting. Chairman Sova noted there is no answer at this time; a recommendation will be made by the Finance Committee after review of the request by committee members.

**Adjourn:**

A motion to adjourn the meeting was made by Mary Cliett and seconded by Barbara Bartlett.  
The motion carried; meeting adjourned at 7:17 PM.