

**Town of Sterling  
Finance Committee Joint Meeting  
With Capital Budget Committee and Board of Selectmen  
Meeting Minutes  
April 3, 2017  
Butterick Building, Room 205**

Chairman Joe Sova called the meeting to order at 6:03 PM.

**In Attendance:**

Joe Sova, Barbara Bartlett, Cynthia Secord and Gerry Kokernak

Absent: Mary Cliett

Selectmen Richard Lane, Maureen Cranson and John Kilcoyne;

Capital Budget Committee: Gerry Kokernak, Joe Sova, Bob Brown, Arden Sonnenberg, Cynthia Secord and Elaine Heller

Also in Attendance: Town Administrator Ross Perry and Treasurer Anne Cervantes

**Approval of Prior Meeting Minutes:**

Barbara Bartlett made a motion to approve minutes of the March 20, 2017 meeting, which was seconded by Cynthia Secord. All were in favor and the motion carried.

**Discuss and Vote Final Recommendations - STM and ATM Articles:**

**ATM Article 1 - FY18 Town Operating Budget:**

The article reads in part: To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$10,637,301.50, and to further appropriate, from the Ambulance Receipts Account, the sum of \$438,494.20, and to further appropriate, from the Cemetery Perpetual Care Account, the sum of \$5,000.00, for a total appropriation of \$11,080,795.79. A motion that the Finance Committee recommend passage of this article reflecting these amounts was made by Gerry Kokernak and seconded by Cynthia Secord. All members were in favor and the motion carried.

**ATM Article 5 - WRSD Net Minimum Contribution, Debt & Interest:**

A motion that the Finance Committee recommend support of this article, to see if the Town will vote to raise and appropriate the sum of \$9,206,776.00, was made by Barbara Bartlett and seconded by Cynthia Secord. All in favor; motion carried.

**ATM Article 6 - WRSD Above Net Minimum Contribution:**

A motion that the Finance Committee recommend support of this article, to see if the Town will vote to raise and appropriate the sum of \$2,145,662.00, was made by Cynthia Secord and seconded by Barbara Bartlett. Vote: Joe Sova - aye; Cynthia Secord - aye; Gerry Kokernak - nay. Motion carried.

**ATM Article 8 - Fiscal Year 2018 Capital Plan:**

After discussion, Gerry Kokernak made a motion that the Finance Committee recommendation be to evenly fund this article, amounting to \$734,668, between the Capital Fund and Certified Free Cash. This motion was seconded by Cynthia Secord. Vote: Joe Sova - aye; Cynthia Secord - aye; Gerry Kokernak - aye; Barbara Bartlett - abstained. Motion carried.

**ATM Article 10 - Chapter 90 Funding:**

Barbara Bartlett made a motion that the Finance Committee report at Town Meeting on this article. Gerry Kokernak seconded the motion. All were in favor and the motion carried.

**ATM Article 13 - Amendments to Personnel Policy Bylaw Classification and Compensation Matrices:**

Barbara Bartlett made a motion that the Finance Committee defer to Town Meeting on this article. There was no second to the motion, and no vote.

Gerry Kokernak made a motion that the Finance Committee recommend passage of this article and it was seconded by Cynthia Secord. All were in favor and the motion carried.

**ATM Article 27 - Revolving Funds Bylaw:**

After discussion, Barbara Bartlett made a motion that the Finance Committee report at Town Meeting on this article. Gerry Kokernak seconded the motion. All were in favor; motion carried.

**Discuss Stabilization Account/Amount for Warrant Article:**

**STM - Article 2 - Transfer Certified Free Cash to Stabilization Fund:**

This Article is being deleted from the Warrant.

**Reserve Fund Transfer, if necessary:**

None

**Other Committee Business:**

None

**Set Next Meeting Date:**

Chairman Sova scheduled the next Finance Committee meeting for April 24, 2017, at 6:00 PM.

**Adjourn:**

A motion to adjourn the meeting was made by Barbara Bartlett and seconded by Cynthia Secord. All were in favor and the motion carried. The meeting adjourned at 8:20 PM.