

**Town of Sterling  
Finance Committee Meeting Minutes  
February 13, 2017  
Butterick Building, Room 205**

Chairman Joe Sova called the meeting to order at 6:08 PM.

**In Attendance:**

Joe Sova, Barbara Bartlett, Cynthia Secord, and Mary Cliett

In attendance from the Capital Budget Committee - Bob Brown, Joe Sova and Mary Cliett. There was no quorum.

Absent: Gerry Kokernak

Also in attendance: Town Administrator Ross Perry, Treasurer Anne Cervantes, Selectwoman Maureen Cranson and Robert McKay Jones, Chairman of the 1835 Town Hall Committee

**Approve Prior Meeting Minutes:**

A motion to approve minutes of the January 31, 2017 meeting was made by Barbara Bartlett and seconded by Cynthia Secord. All were in favor and the motion carried.

**Review/Discussion of FY18 Capital Requests and Funding:**

A 5-year capital plan was received from the Facilities Manager, but it was noted that no explanations were provided for the requests. Included on the plan were numbers for replacement of HVAC systems for both the Butterick Building and the Library. Chairman Sova requested that Town Administrator Perry speak with the Facilities Manager to obtain more details on the proposed HVAC replacements.

Discussion was also held on the roof replacement on the 1835 Town Hall and possible ways to fund this capital expense if approved by voters at the annual town meeting.

**Reserve Fund Transfers:**

None

**Other Committee Business:**

Chairman Sova set the next meeting date for Wednesday, February 22, 2017, at 6:00 PM in Room 201 of the Butterick Building.

**Adjourn:**

Barbara Bartlett made a motion to adjourn the meeting and it was seconded by Mary Cliett. With all in favor, the meeting adjourned at 7:02 PM.