

**Town of Sterling
Finance Committee Meeting Minutes
January 9, 2017
Butterick Building, Room 201**

Chairman Joe Sova called the meeting to order at 6:00 PM.

In Attendance:

Joe Sova, Barbara Bartlett, Cynthia Secord, Mary Cliett and Gerald Kokernak
Also in attendance: Interim Town Administrator Anne Cervantes

Review and Discuss FY18 Capital Plans

Capital plan requests were reviewed for the following departments:

- Library - HVAC system
- Fire Department - Chief's vehicle
- DPW - Sweeper
- Town Clerk - voting machines (this request doesn't go through the operating budget, may not be a capital expense from the Capital Fund)
- Police - radio console

No capital plan requests have been received from Facilities or the 1835 Town Hall Committee. Mr. Kokernak has a meeting scheduled with the Facilities manager and TA Cervantes will contact the 1835 TH Committee for clarification on the status of a capital plan request.

Final budgets are due Wednesday, January 11, 2017.

Reserve Fund Transfers, if necessary

None received

Set Next Meeting Date

Chairman Sova scheduled a joint meeting with the Capital Committee on January 31, 2017, at 6:00 PM in Room 205 of the Butterick Building.

Adjourn

A motion to adjourn the meeting was made by Barbara Bartlett and seconded by Mary Cliett. All were in favor and the meeting adjourned at 6:48 PM.