

**Town of Sterling
Finance Committee Meeting
February 22, 2016
Butterick Building - Room 205**

Chairman Joe Sova called the Finance Committee meeting to order at 6:01 PM.

In Attendance:

Joe Sova, Bob Brown, Barbara Bartlett, Gerry Kokernak, Mary Cliett and Cynthia Secord

Absent: Ed Sweet

Also in attendance: Town Administrator Mike Szlosek

Approval of Prior Meeting Minutes:

Minutes of the February 16, 2016 meeting were reviewed. Bob Brown made a motion to approve the minutes, which was seconded by Cynthia Secord. Members were in favor and the motion carried. Mary Cliett, who was not present at that meeting, abstained from voting.

Finalize Recommendation to Selectmen regarding Warrant Structure:

Town Administrator Szlosek reiterated his recommendation, as previously discussed, that all money articles be consolidated into four articles.

This recommendation will be discussed with the Board of Selectmen in a joint meeting on February 24, 2016.

Finalize Agenda for February 27, 2016 Budget Hearings:

This meeting with department heads is scheduled to begin at 8:00 AM. The Committee requested these department heads attend the hearings:

- DPW
- Fire Department
- Police Department
- Board of Health
- Council on Aging
- Library
- Facilities
- Conservation Commission
- Economic Development Committee

Any other department heads interested in attending the hearing are welcome to attend. TA Szlosek will email a schedule to department heads on Tuesday, February 23, 2016.

Discuss FY17 Capital Plan Warrant Article:

This subject was discussed in general, with the decision made to make recommendations on this article after meeting with department heads.

Reserve Fund Transfers:

None

Other Committee Business:

None

Set Next Meeting Date:

The meeting with department heads is scheduled for Saturday, February 27, 2016, at 8:00 AM. A regular Finance Committee meeting will be held on Monday, February 29, 2016, at 6:00 PM. Bartholomew and Company will be present at the meeting to discuss OPEB.

Adjourn:

Barbara Bartlett made a motion to adjourn and it was seconded by Cynthia Secord. All were in favor and the meeting adjourned at 7:34 PM.