

Town of Sterling
Finance Committee Meeting Minutes
June 24, 2021
Zoom

Finance Committee meeting called to order by Todd Chapman at 6:00pm

Fincom Attendees: Todd Chapman, Mary Cliett, George Handy, Ezequiel Ayala. Absent: Christopher Paquette.

Other Attendees: Fred Aponte, Town Accountant, Kellie Hebert, Town Administrator, Valerie Handy, Recording Secretary for Capital Budget Committee and Finance Committee

Approval of Fincom Minutes of May 27, 2021: Motion to approve minutes made by Mary Cliett and 2nd by George Handy. Roll call vote unanimously supported.

Vote to Approve Reserve Fund Transfer of \$1,200 from Selectman Expenses to Town

Administrator Wages: Motion by George Handy, 2nd by Mary Cliett. Roll call vote unanimously supported.

Vote to Approve Reserve Fund Transfer of \$125 from Selectman Expenses to Town

Administrator Expense: Motion by George Handy, 2nd by Mary Cliett. Roll call vote unanimously supported.

Vote to Approve Reserve Fund Transfer of \$500 from Selectman Expenses to Accountant

Salary (\$300) and Ops Manager Salary (\$200) Administrator Salary: Motion by George Handy, 2nd Mary Cliett. Roll call vote unanimously supported.

Vote to Approve Reserve Fund Transfer of \$4,000 from Council of Aging Wages to COA

Expense: Expenses for kitchen, dining room supplies. Motion by George Handy, 2nd May Cliett. Roll call vote unanimously supported.

Vote to Approve Reserve Fund Transfer of \$5,000 from Council of Aging Wages to Senior

Center Operations: Funds to be used for building expenses. Motion by George Handy, 2nd by Mary Cliett. Roll call vote unanimously supported.

Vote to Approve Reserve Fund Transfer of \$10,000 from Water Wages to Water Expense:

Funds to cover unexpected costs. Motion by George Handy, 2nd Mary Cliett. Roll call vote unanimously supported.

Vote to Approve Reserve Fund Transfer of \$16,000 from Water Wages to Water Expense:

Funds for water rate study. Motion by George Handy, 2nd Mary Cliett. Roll call vote unanimously supported.

Vote to Approve Reserve Fund Transfer of \$1,879.88 from Department of Public Works Salary to DPW Streetlights. Funds needed to compensate previously underfunded FY21 budget.

Motion by George Handy, 2nd Mary Cliett. Roll call vote unanimously supported.

Vote to Approve Reserve Fund Transfer of \$5,000 from Planner Expense to Planner Wages:

Part-time employee 19 hours increased to 32 hours, part of overall plan to properly staff Planning and other departments. Motion by Mary Cliett, 2nd Ezequiel Ayala. Roll call vote unanimously supported.

Vote to Approve Reserve Fund Transfer of \$2,385.20 from Building Wages to Planning Wages:

Increased employee hours expense. Motion by Mary Cliett, 2nd Ezequiel Ayala. Roll call vote unanimously supported.

Vote to Approve Delegation of Authority of Finance Committee: Delegation approval to be given to the Committee Chair, Vice Chair and Clerk. This motion will authorize authority through September 1, 2021 and will allow approval up to \$10,000 (without Finance Committee Meeting). Motion by Mary Cliett, 2nd Ezequiel Ayala. Roll call vote unanimously supported.

Motion to Adjourn Finance Committee Meeting 6:50pm: Motion by George Handy, 2nd Mary Cliett. Roll call vote unanimously supported.