

**Town of Sterling
Finance Committee Meeting Minutes
February 25, 2019
Butterick Building, Room 201**

Committee Chairman Joe Sova called the meeting to order at 6:01 PM.

In Attendance:

Joe Sova, Mary Cliett, Everett Heller, Todd Chapman, and Steve Staudaher
Also in Attendance: Town Administrator Ross Perry, Selectmen Richard Lane and Maureen Cranson

Approve Prior Meeting Minutes:

A motion to approve minutes of the February 11, 2019 meeting was made by Everett Heller and seconded by Steve Staudaher. All members were in favor and the motion carried.

Everett Heller made a motion to approve minutes of the February 6, 2019 meeting with the Board of Selectmen and WRSD Representatives. Steve Staudaher seconded the motion. Sova, Chapman, Staudaher and Heller were in favor and the motion carried. Cliett did not vote as she was not present at the meeting.

Operating Budget Updates:

According to TA Perry, Montachusett Regional High School has an approximately 1% increase in their budget for FY20.

Joe Sova noted that the FY20 Omnibus Budget has a 2.56% increase at this time.

Review Questions for the 3/2/2019 Meeting with Dept. Heads, Boards and Committees:

Mr. Perry suggested FinCom members send any questions they may have to him and he will obtain the answers from the appropriate representatives and have them available at the Saturday meeting.

Mr. Perry commented that, after the resignation of member Gerry Kokernak, no liaison had been assigned to the Police Department and DPW. Mr. Sova offered to act as liaison for these departments.

Review and Discuss Capital Requests and 5-year Capital Plan:

Members reviewed the most recent requests, prepared by Town Administrator Perry, who noted numbers had been added for the 1835 Town Hall in the amount of \$120,000.00 for a sewage disposal system.

Members also reviewed and discussed FY20 Capital Items Funding Recommendations, as prepared and explained by Mr. Perry, as well as a Budget Prep Recap, which listed appropriations, other amounts to be raised, and revenue sources.

Mr. Perry spoke about a consent calendar to be incorporated in the warrant. He checked with the state, and determined approximately 12 items on the warrant can be combined and voted as a block. These items are ones that typically do not create voter discussion, but discussion on any item can occur if requested by a voter.

Reserve Fund Transfers, if necessary:

None

Other Committee Business:

None

Set Next Meeting Date:

Mr. Sova reminded everyone of the meeting scheduled for March 3, and also scheduled a joint meeting with the Capital Budget Committee for March 5, 2019, at 6:00 PM, Room to be determined.

Adjourn:

A motion to adjourn the meeting was made by Steve Staudaher and seconded by Everett Heller. With all in favor, the meeting adjourned at 7:03 PM.